



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



MEMORANDUM

FOR : The Office of the Secretary

The Undersecretaries

Strategic Communication
Legal and Administration
Finance, Information Systems and Climate Change
Policy, Planning, and International Affairs
Field Operations - Luzon, Visayas and Environment
Field Operations - Mindanao
Organizational Transformation and Human Resources
Special Concerns and Legislative Affairs
Integrated Environmental Science

The Assistant Secretaries

Quality Management
International Affairs
Legal Affairs
Field Operations-Eastern Mindanao
Human Resources, Strategic Communication, and Sectoral
Initiatives
Policy, Planning, and Foreign-assisted and Special Projects
Field Operations-Luzon and Visayas

The Service Directors

Policy and Planning Service
Strategic Communication and Initiatives Service
Knowledge and Information Systems Service
Financial and Management Service
Human Resource Development Service
Administrative Service
Field Operations Group
Legal Affairs Service
Strategic Management and Organizational Transformation
Internal Audit
Foreign-assisted and Special Projects Service
Legislative Liaison Office
Document Management and Operations Support

The Bureau Directors

Forest Management Bureau (FMB)
Ecosystems Research and Development Bureau (ERDB)
Biodiversity Management Bureau (BMB)
Land Management Bureau (LMB)
Environmental Management Bureau (EMB)
Mines and Geosciences Bureau (MGB)

MEMO NO. 2024 - 659

The Executive Directors
River Basin Control Office
Manila Bay Coordinating Office
National Water Resources Board

The Administrator
National Mapping and Resource Information Authority

The General Manager
Laguna Lake Development Authority

The Regional Executive Directors
DENR National Capital Region
DENR Region III
DENR Region IV-A

FROM : **The Director**
Climate Change Service

SUBJECT : **REQUEST FOR PARTICIPANTS FOR THE CONDUCT OF
UPDATING OF DENR PUBLIC SERVICE CONTINUITY
PLAN AND DEVELOPMENT OF ALTERNATE OFFICE
OPERATIONAL PLAN**

DATE : 09 July 2024

This refers to the ongoing project of the DENR Central Office to update and enhance the DENR Public Service Continuity Plan (PSCP) for Earthquake Resilience pursuant to the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 33, series of 2018, in line with Republic Act No. 10121 of 2010, strengthening the Philippine Disaster Risk Reduction and Management (DRRM).

May we request one (1) representative from your Office, preferably a PSCP Focal Person or member of the Disaster Response Team, to attend the capacity building and workshop that will be held from August 28 to 30, 2024 at a venue to be held in Region 3. The following activities will be conducted:

1. Orientation on the "Big One" (Magnitude 7.2 Earthquake)/Earthquake disaster consciousness;
2. Updating of the DENR Public Service Continuity Plan (PSCP);
3. Development of the DENR Redundant Office Operational Plan; and
4. Conduct of disaster simulation exercises.

We would appreciate receiving your representative's name and email address on or before **05 August 2024** through the **online registration form** at <https://bit.ly/2024PSCPUdating>. Attached is the list of previous attendees of PSCP workshop for your reference.

Should you need further clarification, kindly contact our office through ccs@denr.gov.ph or 8924-1194.

Thank you.


ELENIDA DR. BASUG