



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



MEMORANDUM

TO : **ALL EMPLOYEES**
DENR CENTRAL OFFICE

FROM : **The DIRECTOR**
Administrative Service

DATE : January 17, 2024

SUBJECT : **DENR ENVIRONMENTAL ASPECTS AND IMPACTS
REGISTRY (DEAIR)**

In the interest of service and for the continual improvement of Environmental Management System implementation in the Department, the DEAIR will be used and observed for all Purchase Request of all offices and will form part of the Procurement Process. The responsible Offices/Committees and their functions are the following:

- a. DENR Green Public Procurement Committee (DGPPC) – will control and number DEAIR and make a monthly report of the ranking and list of specified environmental aspects and impacts for submission to the DENR EMS Team. Its office is located at the Property and Supply Management Division.
- b. DENR EMS Core Team – to use the submitted DEAIR Reports in the creation of Environmental Programs with recommended actions and/or mitigating measures of the top ten (10) specified environmental aspects and impacts.

Attached is the revised DEAIR Form for your use and perusal. For your information and compliance.

ROLANDO R. CASTRO

MEMO NO. 2024 - 67

DENR ENVIRONMENTAL ASPECT AND IMPACT REGISTRY

Office/Unit: _____ Date: _____

Purchase Request (P.R.) No.: _____ P.R. Date: _____

Procurement Category: <input type="checkbox"/> GOODS	<input type="checkbox"/> WORKS	<input type="checkbox"/> CONSULTING
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Identified significant aspects and impact:

ITEMS/ACTIVITIES	SIGNIFICANT ENVIRONMENTAL ASPECTS	SIGNIFICANT ENVIRONMENTAL IMPACT/S
<input type="checkbox"/> Common Office Supplies & equipment <input type="checkbox"/> Non-Common Office Supplies Equipment <input type="checkbox"/> Replacement Parts <input type="checkbox"/> Hazardous Items <input type="checkbox"/> Others, specify <hr/> <hr/>	<input type="checkbox"/> Use of Energy <input type="checkbox"/> Solid Waste Generation <input type="checkbox"/> Use of Water <input type="checkbox"/> Use of Paper <input type="checkbox"/> Use of Fuel <input type="checkbox"/> Disposal to Land <input type="checkbox"/> Discharge to Water <input type="checkbox"/> Use of Ozone Depleting Substance (ODS) <input type="checkbox"/> Emission to Air <input type="checkbox"/> Hazardous Waste Generation <input type="checkbox"/> Gunk Generation <input type="checkbox"/> Accumulation of Stagnant Water	<input type="checkbox"/> Natural Resources Depletion <input type="checkbox"/> Air Pollution <input type="checkbox"/> Land Pollution <input type="checkbox"/> Water Pollution <input type="checkbox"/> Others, specify <hr/> <hr/>

Prepared and Submitted by:

Head of Office