



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



MEMORANDUM

TO : The Directors
Biodiversity Management Bureau
Forest Management Bureau

The Regional Executive Directors
DENR Regions 9,10,11,12 and 13

FROM : The Assistant Secretary
Policy, Planning and Foreign Assisted and Special Projects
And Officer-in-Charge, Office of the Undersecretary for
Policy, Planning and International Affairs

SUBJECT : NCI - SRD AFF ENTERPRISE CLUSTER FACILITATORS
GUIDE ORIENTATION WORKSHOP: MINDANAO CLUSTER
TO BE HELD ON AUGUST 13-16 2024 IN DAVAO CITY

DATE : 30 JUL 2024

May we respectfully refer the email dated July 23, 2024 regarding the conduct of the NCI-SRD AFF Enterprise Cluster Facilitator's Guide Orientation Workshop : Mindanao Cluster to be held on August 13-16, 2024 in Davao City.

In view of this, kindly participate in this activity as members of CWG based on the list provided by NCI-SRD:

Participants	No. of pax
AFFECBD CWG	
Biodiversity Management Bureau	1
Forest Management Bureau	1
DENR RCI TWG	
Regions 9,10,11,12 & 13 (one representative each)	5

In addition, may we kindly request DENR Region 11 RCI-TWG to facilitate necessary assistance in the smooth conduct of the activity.

For confirmation, kindly accomplish the online Confirmation Form through the link: <https://bit.ly/3WcZm4y> on or before August 2, 2024. For further clarifications and other concerns, please call NCI SRD National Secretariat at telephone number 89288741 local 2275 or via email at ncisrd@da.gov.ph.

For your preferential attention and appropriate action, please.


NORALENE M. UY, Ph.D.

MEMO NO. 2024 - 687



INVITATION - Agriculture, Forestry, and Fisheries (AFF) Enterprise Cluster Facilitator's Guide Orientation Workshop: Mindanao Cluster | August 13-16 2024 | Davao

DA NCISRD <ncisrd@da.gov.ph>

Tue, Jul 23, 2024 at 11:33 AM

To: "Usec. Jonas Leones, Ceso I" <ouppia@denr.gov.ph>, "Usec. Jonas Leones, Ceso I" <mariamagnoliadanganan@yahoo.com>, "Usec. Jonas Leones, Ceso I" <oueiea.denr@gmail.com>, "Marcial C. Amaro, Jr. CESO II Amaro" <bmb@bmb.gov.ph>, DENR FAMILY <fmb@denr.gov.ph>, "Juvy P. Ladisla" <juvy.ladisla@bmb.gov.ph>, Joy Alvarez <joy.alvarez@bmb.gov.ph>, Diana Quebral-Vinarao <dianavinarao27@gmail.com>

Cc: rafaelsartemendoza@hotmail.com

Greetings!

This refers to the upcoming **Agriculture, Forestry, and Fisheries (AFF) Enterprise Cluster Facilitator's Guide Orientation Workshop: Mindanao Cluster on August 13-16, 2024 in Davao City**. This workshop aims to orient AFF enterprise facilitators on the modules for AFF Enterprise Assessment and Business Plan Preparation. Kindly see the attached Provisional Program for your reference.

In this regard, ***we request the assistance of your good office in facilitating the attendance of the AFFECBD CWG and RCI TWG members from Mindanao for the said activity.*** Please see the attached letter for further details.

Participants must confirm their participation through the link <https://bit.ly/3WcZm4y> or via QR code on or before Friday, August 2, 2024.

For further clarifications, your office may contact Ms. Marineh Ambrosio or Mr. Rafael Mendoza of the National Secretariat at (632) 8928 8741 local 2275 or (632) 8681 7308 or email us at ncisrd@da.gov.ph. Thank you and we look forward to your continuous support to the NCI-SRD.

—
Yours Truly,

MARINEH V. AMBROSIO

Technical Unit Head

Policy and Advocacy Component Working Group Manager and

Regional Convergence Initiative Technical Working Group Coordinator



NCI-SRD National Secretariat

phone: (632) 8928 8741 to 64 local 2275 or (632) 8681 7308

website: ncisrd.da.gov.ph

address: 2nd Floor, Bureau of Soils and Water Management,
Visayas Avenue corner Elliptical Road, Diliman, Quezon City

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2 attachments



Provisional Program - AFF Faci Guide Orientation Mindanao.pdf

287K



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LETTER

16 July 2024

ATTY. JONAS R. LEONES, CESO I

Undersecretary for Policy, Planning and International Affairs
Department of Environment and Natural Resources (DENR)
Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

This refers to the Agriculture, Forestry, and Fisheries (AFF) Enterprise Cluster Facilitator's Guide Orientation Workshop: Mindanao Cluster on August 13-16, 2024 in Davao City. This workshop aims to orient AFF enterprise facilitators on the modules for AFF Enterprise Assessment and Business Plan Preparation. Attached is the Provisional Program for your reference. Kindly see the attached Provisional Program for your reference.

In this regard, *may we request your assistance in facilitating the following:*

1. Participation of AFFECBD CWG members:

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
AFFECBD CWG Members	
1. Biodiversity Management Bureau (BMB) – Director Marcial C. Amaro, Jr. CESO II/Ms. Juvy Ladisla/Ms. Joy Alvarez	1
2. Forest Management Bureau (FMB) – Director Arleigh J. Adorable, CESO III/Ms. Diana Vinarao	1

2. Participation of one (1) DENR Regional Convergence Initiative Technical Working Group Member/Secretariat from each region in the Mindanao Cluster; and

3. Transportation of DENR participants to and from the venue and airport.

The activity shall run for three and a half days and participants are encouraged to bring their own laptops, extension cords, and mobile internet connectivity to ensure efficient orientation of the AFF enterprise facilitators. Further, please be advised that transportation shall be shouldered or arranged by each member's office. The final venue within Davao shall be relayed to participants that accomplish the Confirmation Form.



Participants must confirm their participation through the link <https://bit.ly/3WcZm4y> or via QR code on or before Friday, August 2, 2024. For further clarifications, your office may contact Ms. Marineh Ambrosio or Mr. Rafael Mendoza of the National Secretariat at (632) 8928 8741 local 2275 or (632) 8681 7308 or email us at ncisrd@da.gov.ph.

Thank you and we look forward to your continuous support to the NCI-SRD.

Yours truly,

ENGR. ROGER V. NAVARRO

Undersecretary for Operations and Agri-Fisheries Mechanization,
DA Permanent Alternate Representative, National Steering Committee and
National Focal Person, NCI-SRD





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PROGRAM OF ACTIVITIES

**Agriculture, Forestry, and Fisheries (AFF) Enterprise Cluster Facilitator's Guide Module
 Orientation Workshop: Mindanao Cluster
 August 13-16, 2024
 Davao City**

Day 1: August 13, 2024 (Tuesday)	
8:00 am- 12:00 pm	<i>Arrival and Billeting of Participants</i>
12:00 pm- 1:00 pm	Lunch
1:00 pm – 1:30 pm	<i>Registration of Participants National Secretariat</i>
1:30 pm- 1:45 pm	Invocation and Philippine National Anthem <i>National Secretariat</i>
1:45 pm – 2:00 pm	Introduction of Participants <i>National Secretariat</i>
2:00 pm – 2:30 pm	Welcome Remarks
2:30 pm – 2:40 pm	Photo Opportunity
2:40 pm – 3:00 pm	Rationale and Leveling of Expectations, and Mechanics of the Workshop <i>National Secretariat</i>
3:00 pm – 5:00 pm	AFF Enterprise Cluster Facilitator's Guide: Module 1 Session 1-3 <i>AFFECBD CWG member</i>
Day 2: August 14, 2024 (Wednesday)	
8:30 am – 8:45 am	Energizer <i>National Secretariat</i>
8:45 am – 9:00 am	Summary of Agreements: Day 1 <i>National Secretariat</i>
9:00 am – 12:00 pm	AFF Enterprise Cluster Facilitator's Guide: Module 2 Session 1-5 <i>AFFECBD CWG member</i>
12:00 nn – 1:00 pm	Lunch
1:00 pm – 1: 15 pm	Icebreaker <i>National Secretariat</i>
1:15 pm – 2:00 pm	AFF Enterprise Cluster Facilitator's Guide: Module 2 Session 6-7 <i>AFFECBD CWG member</i>
2:00 pm – 5:00 pm	AFF Enterprise Cluster Facilitator's Guide: Module 3 Session 1-6 <i>AFFECBD CWG member</i>
Day 3: August 15, 2024 (Thursday)	





Republic of the Philippines
DA - DAR - DENR - DILG

**National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)**

PROGRAM OF ACTIVITIES

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8:30 am – 8:45 am	Energizer <i>National Secretariat</i>
8:45 am – 9:00 am	Summary of Agreements: Day 2 <i>National Secretariat</i>
9:00 am - 12:00 am	AFF Enterprise Cluster Facilitator's Guide: Module 3 Session 7-13 <i>AFFECBD CWG member</i>
12:00 nn – 1:00 pm	Lunch
1:00 pm – 1:10 pm	Icebreaker <i>National Secretariat</i>
1:10 pm – 4:00 pm	AFF Enterprise Cluster Facilitator's Guide: Module 4 Session 1-3 <i>AFFECBD CWG member</i>
4:00 pm – 4:10 pm	Summary of Agreements: Day 3 <i>National Secretariat</i>
4:10 pm – 4:20 pm	Ways Forward <i>National Secretariat</i>
4:20 pm – 4:40 pm	Closing Remarks ERIC M. AREVALO Director, DAR-Bureau of Agrarian Reform Beneficiaries Development (BARBD) and Chairperson, Agriculture, Forestry, and Fisheries Enterprise Cluster and Business Development Component Working Group (AFFECBD CWG)
4:40 pm – 5:00 pm	Answering of Activity Feedback Form <i>National Secretariat</i>
Day 4: August 16, 2024 (Friday)	
8:00 am -12:00 pm	Check-out and Departure of Participants