



ADVISORY

WASTE AND WATER SUMMIT

The Department of Environment and Natural Resources, together with the Department of the Interior and Local Government, will conduct the **Waste and Water Summit** on January 26, 2024 at the SMX Convention Center, Pasay City.

Related to this, all participants and concerned officials and employees/personnel are advised of the following:

I. Travel Schedule

- For the **ingress**, a service vehicle shall convey all concerned employees/personnel from the DENR Central Office to the venue on **January 25, 2024 (Thursday) at 4:00PM**.
- For the **event day**, a service vehicle shall convey all concerned employees/personnel from the DENR Central Office to the venue on **January 26, 2024 (Friday) at 5:00AM**.
- For inquiries, please contact Mr. Eugene Valdez (09175410139) or Ms. Nora Tangaro (09565939540).

II. Program

- Registration starts at exactly 7:30AM.
- Program will start at exactly 8:30AM. Participants are expected to arrive on time.

III. Parking

- No complimentary parking is available. However, paid parking is available at the SMX Convention Center.

IV. Food

- For drivers of DENR Central Office officials, lunch will be provided. Approach Ms. Donita Rose Cleofas and Ms. Aira Valenzuela of SCIS.

V. Dress Code

- Attire for participants is business casual.

For information and guidance. Thank you.


ATTY. JONAS R. LEONES

MEMO NO. 2024 - 76



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



JAN 19 2024

SPECIAL ORDER
No. 2024 - 21

SUBJECT: AUTHORIZING THE CONDUCT OF THE WASTE AND WATER (W²) SUMMIT

In the interest of the service and in line with the continuous efforts of the Department to address pressing issues and concerns in the country's waste and water sector, the conduct of the Waste and Water (W²) Summit, with the theme Sustainable Waste and Water Solutions for a Sustainable future, is hereby authorized on 26 January 2024 at the SMX Convention Center Manila, Pasay City.

The following personnel are authorized to attend:

I. PARTICIPANTS

A. CENTRAL OFFICE

All Undersecretaries
All Assistant Secretaries
Director, Legal Affairs Service
Director, Policy and Planning Service
Director, Foreign Assisted and Special Projects Service
Director, Strategic Communication and Initiatives Service
Director, Climate Change Service
Director, Indigenous Peoples Concerns
Director, Legislative Liaison Office
Executive Director, River Basin Control Office
Executive Director, Manila Bay Coordinating Office
Executive Director, Pasig River Coordinating
and Management Office

B. BUREAU DIRECTORS

C. ATTACHED AGENCIES

General Manager, Laguna Lake Development Authority
Executive Director, National Water Resources Board

**D. ALL REGIONAL EXECUTIVE DIRECTORS AND
EMB REGIONAL DIRECTORS**

II. SECRETARIAT

1. Representatives, Office of the Undersecretary for Integrated Environmental Science
2. Representatives, Office of the Undersecretary for Policy, Planning and International Affairs
3. Representatives, Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
4. Representatives, Strategic Communication and Initiatives Service
5. Representatives, Human Resource and Development Service
6. Representatives, Knowledge Information Systems Service
7. Representatives, Foreign Assisted and Special Projects Service
8. Representatives, Administrative Service
9. Representatives, Environmental Management Bureau

All expenses relative to the conduct of the Summit shall be charged against DENR funds, while traveling expenses of the participants coming from regional/field offices shall be charged against their respective office's funds, subject to the usual accounting and auditing rules and regulations.

The Undersecretary for Policy, Planning and International Affairs is authorized to amend the date of the summit in case of conflict with other activities of the Department or unavailability of the resource persons/subject matter experts.

A report of the Summit shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service-Training and Development Division, fifteen (15) days upon completion of the activity.

This Order shall take effect on the dates specified herein.



AUGUSTO D. DELA PEÑA
Undersecretary for Organizational Transformation
and Human Resources