



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



MEMORANDUM

FOR/TO : All Undersecretaries
The Head Executive Assistant
The Assistant Secretary for Policy, Planning, and Foreign Assisted and Special Projects
All Bureau Directors (BMB, ERDB, EMB, LMB, FMB and MGB)
The Heads of Attached Agencies (NAMRIA, NWRB and PCSDS)
All Service Directors
The Executive Directors (MBCO, RBCO, PRCMO)
The Members of the FDU Technical Working Group

FROM : The Undersecretary
Finance, Information Systems and Climate Change

SUBJECT : Full-Time Delivery Unit (FDU) Meeting

DATE : 02 SEP 2024

Please be informed that the 2nd quarterly meeting of the FDU for this year will be on **September 30, 2024 at 2:00 PM onwards at the BMB Training Center, Ninoy Aquino Parks and Wildlife Center, 1100 Diliman, Quezon City**

The following officials are hereby requested to attend the meeting face-to-face:

1. Undersecretary for Policy, Planning and International Affairs
2. Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
3. Directors of FMS, PPS, FASPS, BMB, EMB, ERDB, FMB, LMB, MGB, MBCO and Administrative Service;
4. Division Chiefs of FMS (Accounting, Budget, and Management)

Other participants shall attend via Zoom. Platform.

All participants are requested to accomplish the online pre-registration form on or before **September 25, 2024**, thru this link: <https://bit.ly/Pre2ndFDUMeeting2024>. The Zoom link, meeting ID, and passcode will be sent thru email to the participants who accomplished the online pre-registration form.

Also attached is the agenda for the said meeting.

For further details and assistance, please call Ms. Caroline B. Mahusay or Ms. Lea Marie F. Blas of the Management Division at telephone no. 8926-69-98, or VOIP nos. 8249-3367 and 8248-3367 loc. 1027/1028.

Your attendance to the said meeting is hereby enjoined.


ATTY. ANALIZA REBUELTA-TEH

MEMO NO. 2024 - 788

FULL-TIME DELIVERY UNIT (FDU)

2nd Quarter Physical and Financial Performance Review

September 30, 2024 / 2:00 pm onwards at BMB Training Center, Ninoy Aquino Parks and Wildlife Center, 1100

Diliman, Quezon City

PROGRAMME

AGENDA	PRESENTER
1. Physical Performance of Major Programs <ul style="list-style-type: none"> • FY 2024 (as of 2nd quarter) 2. Status of FY 2024 Work and Financial Plan <ul style="list-style-type: none"> • Central Office • Staff Bureaus • Regional Offices • Line Bureaus/Attached Agencies 	Cheryl Loise T. Leal OIC-Director Policy and Planning Service
3. Financial Performance <ul style="list-style-type: none"> • As of 2nd quarter 2024 <ul style="list-style-type: none"> a. Budget Utilization <ul style="list-style-type: none"> • Central Office • Consolidated DENR Offices b. NCA Utilization as of 2nd quarter 2024 <ul style="list-style-type: none"> • Central Office • Consolidated DENR Offices c. Central Office – Major Audit Observations at the Management Letter for CY 2023 	Imelda R. Dela Cruz OIC-Director, Financial and Management Service
4. Updates on the following: <ul style="list-style-type: none"> • Vertical Take-off and landing (VTOL) (145 million) • Underwater drones for Legislated Protected Areas (PAs) (39.665 million) • Construction of Five (5) Marine Stations (500 million) Implementation of Protection and Conservation of Wildlife (100 million)	Biodiversity Management Bureau (BMB)
5. Updates on the following: <ul style="list-style-type: none"> • Manila Bay Rehabilitation Program (583 million) • Funding assistance • hydrographic survey of Manila Bay 	Manila Bay Coordinating Office (MBCO)
6. Updates on Information and Communication Technology (ICT) projects	Knowledge and Information Systems Service (KISS)
7. Updates on Building Repairs and Construction/Establishment of Database and Road Map for DENR Building: <ul style="list-style-type: none"> • Updates on the status of the capital outlay project (58 million) • Payments Digitization Team-Adaption of Digital Payment • Payment of Mandatories – Janitorial and Security Services 	Director Rolando R. Castro Administrative Service
8. Updates of FMP concerns (with FMS and DBM)	Foreign Assisted and Special Projects Service (FASPS)
9. Updates on Procurement Activities <ul style="list-style-type: none"> • FY 2024 Status – as of 2nd Quarter • Early Procurement activities for FY 2024 	Engr. Gilbert C. Mondroy Chief, Property, and Supply Management Division
10. Other Matters	
11. Agreements/Next Steps	Atty. Analiza Rebuelta-Teh Undersecretary, Finance, Information Systems and Climate Change