



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



BAGONG PILIPINAS

MEMORANDUM

FOR : **The Assistant Secretary**
Policy, Planning, Foreign-assisted and Special Projects, and
Climate Change

The Service Directors
Policy and Planning Service
Strategic Communication and Initiatives Service
Knowledge and Information Systems Service
Financial and Management Service
Human Resource Development Service
Administrative Service
Field Operations Group
Strategic Management and Organizational Transformation
Document Management and Operations Support

The Bureau Directors
Forest Management Bureau (FMB)
Ecosystems Research and Development Bureau (ERDB)
Biodiversity Management Bureau (BMB)
Land Management Bureau (LMB)
Environmental Management Bureau (EMB)
Mines and Geosciences Bureau (MGB)

The Executive Director
National Water Resources Board

The Administrator
National Mapping and Resource Information Authority

FROM : **The Director**
Climate Change Service

SUBJECT : **INVITATION ON DENR PUBLIC SERVICE CONTINUITY
PLAN CONSULTATION MEETING ON THE MISSION
ESSENTIAL FUNCTIONS**

DATE : 04 September 2024

This refers to the updating of DENR Public Service Continuity Plan (PSCP). Due to the time constraint in updating the PSCP, we would like to request one (1) representative from your Office, preferably a PSCP Focal Person or member of the Disaster Response Team, to attend a consultation meeting.

The meeting will be held at the Assistant Secretary for International Affairs Conference Room on September 05, 2024, Thursday, 1:00 PM to 4:00 PM. Participants are encouraged to prepare public facing functions or mandates of your respective offices that serve and cater public clients (e.g. permits, certifications, registration, assessment, monitoring, law enforcement, among others), if any.

Should you need further clarification, kindly contact our office through ccs@denr.gov.ph or 8924-1194.

Thank you.


ELENIDA DR BASUG