



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

FOR : **THE DIRECTOR**
Biodiversity Management Bureau
Ecosystems Research and Development Bureau
Environmental Management Bureau
Forest Management Bureau
Land Management Bureau
Mines and Geosciences Bureau
Foreign Assisted and Special Projects Service
Manila Bay Coordinating Office
River Basin Control Office

FROM : **THE DIRECTOR**
Knowledge and Information Systems Service

SUBJECT : **FY 2025 STATISTICAL BUDGET PROPOSAL**

DATE : **JAN 25 2024**

This pertains to the email from the Philippine Statistics Authority (PSA) requesting for budgetary proposals involving statistical operations of government agencies pursuant to Republic Act No. 10625 also known as the "Philippine Statistical Act of 2013" mandating the PSA Board to review statistical budget proposals and submit an integrated budget for the Philippine Statistical System (PSS) to the Department of Budget and Management.

In this regard, may we request for the respective office's Statistical Budget Proposal for Fiscal Year 2025 for consolidation and to have it included in the department's budget proposal. Please submit the proposal on or before 15 February 2024. Attached herewith is the communication sent by PSA regarding said matter for your ready reference..

For further inquiries, please contact Statistics and Data Resource Management Division (SDRMD) through contact numbers: (02) 8925-8278, VOIP 1194, and (0917) 541-0758, and email address: sdrmd@denr.gov.ph, and look for Ms. Kristialuz Beatrice Camat.

For your information and consideration.


ARLENE A. ROMASANTA

Visayas Avenue, Diliman, Quezon City 1100, Philippines
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REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY



Reference No. 24SS01-005

05 January 2024

Honorable ANALIZA REBUELTA-TEH
Undersecretary
Department of Environment and Natural Resources
4/F DENR Building
Visayas Avenue, Quezon City

SUBJECT: Fiscal Year 2025 Statistical Budget Review

Dear Undersecretary Teh:

Greetings from the Philippine Statistics Authority (PSA)!

This pertains to the annual review of budgetary proposals involving statistical operations of government agencies pursuant to Republic Act No. 10625 also known as the "Philippine Statistical Act of 2013," mandating the PSA Board to review statistical budget proposals and submit an integrated budget for the Philippine Statistical System (PSS) to the Department of Budget and Management (DBM).

National Budget Memorandum No. 149 issued by the DBM on 27 December 2023 requires endorsements from concerned agencies on matters such as the System of Designated Statistics (SDS) pursuant to Executive Order (EO) No. 352 "Designation of Statistical Activities That Will Generate Critical Data for Decision-Making of the Government and Private Sector."

The statistical budget review process aims to:

1. define priority statistical activities of the government towards rationalized funds programming;
2. recommend necessary statistical activities for improved data generation and dissemination and to address issues, challenges, and emerging concerns in the PSS;



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www.psa.gov.ph

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3. encourage agencies to exercise transparency and accountability in the implementation of statistical activities; and
4. assist the DBM in deciding which statistical activities to fund.

PSA Board Resolution No. 10, Series of 2015 "Enjoining Agencies to Provide Separate Line Items for Statistical Activities/Projects in the Annual Agency Budget," was issued to ensure linkage between statistical planning and budgeting and the allocation of funds to areas that will be most beneficial to the statistical system. In this context, it is extremely necessary that the proposed statistical budget of your agency is also incorporated in your Fiscal Year (FY) 2025 overall agency budget to be submitted to the DBM.

In your agency's submission of proposed 2025 statistical budget to the PSA, please include allocation for your **agency's statistical development programs** for 2025, conduct of statistical advocacy activities such as those in line with the celebration of the 36th National Statistics Month and participation in the 16th National Convention on Statistics.

Please be guided by the attached Budgetary Thrusts of the PSS for 2024-2026 (Annex 24SS01-005-01) as basis for the preparation of budget proposal for statistical activities for FY 2025.

We would appreciate receiving the accomplished PSA Budget Evaluation Form (Annex 24SS01-005-02) indicating the specific statistical programs/activities/projects (P/A/Ps) for FY 2025 **not later than 23 February 2024** to facilitate evaluation of your agency's statistical budget for FY 2025 – Tier 1 (for monitoring purposes) and Tier 2 (for review).

Agency's proposed Tier 2 FY 2025 statistical budget will be reviewed by PSA and submitted to the PSA Board for approval and endorsement to the DBM. We shall thereafter furnish your office with a copy of the PSA Board Resolution for your reference.

We are also inviting two representatives from your office who are in-charge of planning and/or budgeting for statistical activities to attend the **Briefing and Workshop on FY 2025 PSS Budget Preparation** to be held on **15 February 2024**, at a venue to be announced later.

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Date: 05 January 2024

Our staff, **Ms. Rea Mae L. Bugarin** and **Ms. Darlene R. Perez** with telephone number **(02) 8376-1928**, and email addresses **r.bugarin@psa.gov.ph** and **d.perez@psa.gov.ph**, will coordinate with your office on this matter.

Thank you very much for your usual cooperation.

Truly yours,



CLAIRE DENNIS S. MAPA, PhD
Undersecretary
National Statistician and Civil Registrar General



Attachments:

1. *PSA Board Resolution No. 6 – Approving the Budgetary Thrusts of the Philippine Statistical System for the Period 2024-2026*
2. *PSA Budget Evaluation Form*



BUDGET PREPARATION GUIDELINES

I. BACKGROUND

Pursuant to Republic Act No. 10625 also known as the "Philippine Statistical Act of 2013," the Philippine Statistics Authority (PSA) Board is mandated to review statistical budget proposals and submit an integrated budget for the Philippine Statistical System (PSS) to the Department of Budget and Management (DBM).

The statistical budget review process aims to:

1. define priority statistical activities of the government towards rationalized funds programming;
2. recommend necessary statistical activities for improved data generation and dissemination and to address issues, challenges, and emerging concerns in the PSS;
3. encourage agencies to exercise transparency and accountability in the implementation of statistical activities; and
4. assist the DBM in deciding which statistical activities to fund.

II. GUIDELINES FOR EVALUATION OF BUDGET FOR STATISTICAL ACTIVITIES

1. Periodic Surveys and Censuses and other Activities

- 1.1. Improvements in the methodology, scope and coverage, data processing and data dissemination
- 1.2. For surveys with an increase in sample size, **budget of previous survey/census is used as basis** for computing the additional budget
- 1.3. In costing new surveys, cost per respondent of relevant/similar household or establishment survey based on the cost of existing



surveys submitted under the Statistical Survey Review and Clearance System (SSRCS) is employed

2. New and Developmental Statistical Activities

2.1 Exploratory activities

2.2 Improvement/Enhancements of existing indicators, new methodologies, and big data

2.3 Relevance of activity and appropriateness of methodology (e.g., objectives and outputs of activity, policy use, scope and coverage, total sample size, etc.)

3. Personnel Services (PS)

3.1 Special Concerns (e.g. creation of statistical unit/division and hiring of additional statistical personnel)

3.1.1 Adjustments in PS due to budget policy decision such as:

- a) Implementation of a new statistical program or activity;
- b) Abolition or expansion of PAP;
- c) Major change in the organizational structure of an agency;
- d) Transfer of functions between agencies; and

3.2 Number of plantilla position/s, salary grade level/s, specific output of the unit/division

4. Maintenance and Other Operating Expenses (MOOE)

4.1 Professional Services – additional casual and contractual positions for duly established and functioning ad-hoc bodies coexistent with the operations of the particular ad-hoc units.

4.2 Trainings

4.2.1 Conduct of trainings. Proposals should be supported with details, indicating the following:

- a) Title of training
- b) Type of training
- c) Purpose
- d) Number of participants
- e) Location/Venue
- f) Target Date

g) Estimated Cost:

- Accommodation and meals per participant

4.2.2 Expenses for participation/attendance in statistical training, conventions, and seminars/workshops. Proposals should be supported with details, indicating the following:

- a) title of training
- b) Type of training
- c) Purpose
- d) Location/Venue
- e) Target Date
- f) Estimate cost

Philippine Statistical Research and Training Institute (PSRTI) regular training fees¹:

Online: PhP 6,000.00 per person/training course

Face-to-face: PhP 10,500.00 per person/4 days

PhP12,500.00 per person/5 days

5. Capital Outlays (CO)

5.1 **Purchase of equipment** – agency should have justification on the purpose of the acquisition of equipment, existing computer-employee ratio of the statistical agency or unit, and year of last purchase;

- a) Type of Information and Communications Technology (ICT) Equipment
- b) Detailed Specifications
- c) Units needed
- d) Purpose of acquisition (statistical activity where equipment will be used)
- e) Estimated Cost
- f) Market Research
- g) Inventory (replacement plan of agency)

5.2 **Purchase of vehicles** – agency should have justification for the purchase of the vehicles (i.e., purpose of acquisition, year last purchase was made)

- a) Model/cost estimate

¹Based on PSRTI's schedule of fees for 2023

- b) Acquisition program
 - c) statistical activity where equipment will be used
- 5.3 **Existing cost of the equipment** and/or vehicle should be used

Vehicle/equipment to be used primarily for statistical purposes and by statistical personnel/enumerators, etc.

III. REQUIREMENTS

1. PSA Budget Evaluation Form FY 2025

Tier 1 - For PSA monitoring purposes

Tier 2 – For review, approval, and endorsement of the PSA Board

Subsequently, the integrated budget for the PSS is submitted to the DBM.

2. BP Form 202 – New or Expanded Activity of Locally-Funded Projects

- *Agencies with designated statistics/statistical activities under EO 352 are encouraged to submit to the PSA their statistical budget proposals, both under Tier 1 and Tier 2*
 - *Agencies with fiscal and administrative autonomy - submission of agencies will **NOT** be subject for review and endorsement of the PSA but as reference in line with the PSA's monitoring of budget for statistical activities in the PSS.*

IV. IMPORTANT REMINDERS

1. In the agency's submission of proposed 2025 statistical budget to the PSA, include allocation for projects identified by the concerned agencies in the Philippine Statistical Development Program **for 2025**, conduct of statistical advocacy activities such as those in line with the celebration of the 36th National Statistics Month, and participation in the 16th National Convention on Statistics.
2. Proposed statistical budget **SHALL** be incorporated by concerned agencies in the Fiscal Year (FY) 2025 overall agency budget to be submitted to the DBM. DBM will consider for evaluation only proposed budgets that are found both in the PSA Board endorsement and agency proposal submitted to the DBM.
3. ICT-related proposals under the object/sub-objects of expenditures shall be included in the agency's Information Systems Strategic Plan (ISSP) which shall be prepared subject to compliance with the rules

and regulations issued by the Department of Information and Communications Technology (DICT).

4. To facilitate the evaluation of the prioritization, the agency request should indicate the justifications for undertaking the activity and supporting documents for the purpose.



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY BOARD

**PSA Board Resolution No. 06
Series of 2023**

**APPROVING THE BUDGETARY THRUSTS
OF THE PHILIPPINE STATISTICAL SYSTEM
FOR THE PERIOD 2024-2026**

WHEREAS, Republic Act (RA) No. 10625 or the *Philippine Statistical Act of 2013* established the Philippine Statistics Authority (PSA);

WHEREAS, RA 10625 and its Implementing Rules and Regulations (IRR) stipulate that the PSA Board shall review budgetary proposals of agencies involving statistical operations and submit an integrated budget for the Philippine Statistical System (PSS) to the Department of Budget and Management (DBM);

WHEREAS, there is a need to ensure linkage between statistical planning and budgeting, and continually allocate funds to where they will be most beneficial to the statistical system;

WHEREAS, there is a need to define/redefine the budgetary thrusts to be adopted by all PSS member agencies at the national and local levels for planning and in preparing their annual budget proposals for statistical activities to keep them attuned to existing and emerging demands;

WHEREAS, for a more responsive, effective and efficient PSS that provides quality statistics for evidence-based decisions towards the attainment of national development goals, current and emerging requirements need to be considered in the budgetary thrusts of the PSS;

WHEREAS, these current and emerging requirements are the:
(1) Philippine Statistical Development Program (PSDP) 2023-2029;
(2) 8-Point Socioeconomic Agenda; (3) Philippine Development Plan (PDP) 2023-2028; (4) Community-Based Monitoring System (CBMS); (5) Philippine Identification System; (6) various agency

06

sectoral plans; and (7) the digital transformation in the PSS, among others;

WHEREAS, there is an urgent need to mobilize the generation of relevant statistics in support of the administration's 8-Point Socioeconomic Agenda which is geared towards building a robust economy for a faster, greener, and more inclusive growth;

WHEREAS, there is a growing demand for more evidence-based research that will support the government's policymaking efforts and decision-making particularly in relation to the national/legislative priorities which will require the availability of more statistical data on key sectors such as health, agriculture, energy and disaster risk management, among others;

WHEREAS, to ensure the generation of statistics in support of the socioeconomic agenda of the administration, there is a need to fund the conduct of statistical activities that will produce more and quality data on poverty, food security, social protection, transportation, education, social services, fiscal management, health care, energy, and bureaucratic efficiency;

WHEREAS, in view of the increased demand for statistical data, there is an urgent need to: (1) strengthen the local statistical systems; (2) pursue management and coordination-related reforms that will enable the PSS to meet these demands; (3) explore data gathering from non-traditional sources; (4) make more investments and enhance capability in the PSS; (5) adopt digitalization programs that enhance delivery of statistical products and services; (6) forge stronger partnerships with statistics-generating and related agencies and entities both here and abroad, which also require substantial funding for the PSS;

WHEREAS, the Interagency Committee on PSS Resources (IACPSSR) reviewed the PSS Budgetary Thrusts for the period 2024-2026 and approved the same for endorsement to the PSA Board through IACPSSR Resolution No. 01, series of 2023 – *Endorsing the Budgetary Thrusts of the Philippine Statistical System for the Period 2024-2026 to the PSA Board*;

NOW, THEREFORE, BE IT RESOLVED that the PSA Board approve the following Budgetary Thrusts of the PSS for 2024-2026:



1. Increasing and enhancing data production and analysis on national priority areas based on the President's 8-Point Agenda, PDP 2023-2028, sectoral plans, and the country's legislative agenda;
2. Increasing investment in the PSS towards human resource and statistical research and development, efficient digitalization, better statistical information management, wider data dissemination, and greater engagement with stakeholders;
3. Forging stronger partnerships with statistics-generating agencies/entities both here and abroad and with executive agencies providing related data to augment statistical resources and enhance statistical capacity;
4. Pursuance of management and coordination-related reforms to enable the PSS to more effectively respond to increasing data requirements, demands and needs of stakeholders;

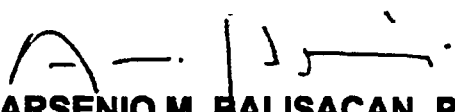

The recommended corresponding strategies under each budgetary thrust are hereby presented in Annex BR 06-20230420-01, along with matrix of prioritization (Annex BR 06-20230424-02).

BE IT RESOLVED FURTHER, that:

1. the budgetary thrusts identified lend support to the PSDP 2023-2029 and shall be the basis for the preparation of the annual agency budget proposals for statistical activities;
2. all agencies in the PSS be enjoined to:
 - a. incorporate in their annual agency budget proposals for the years 2024 to 2026 the requirements that are aligned with the above thrusts, for submission to the PSA; and
 - b. consider the relevant budgetary thrusts in their Program Expenditure Classification (PREXC), ensuring that statistical activities under the System of Designated Statistics per Executive Order No. 352 and PSDP are prioritized.


COF

Approved this 24th day of April 2023.


ARSENIO M. BALISACAN, PhD  OSEC-11679
Secretary
National Economic and Development Authority
Chairperson, PSA Board

Attested by:



DENNIS S. MAPA, PhD 
Undersecretary
National Statistician and Civil Registrar General
Philippine Statistics Authority
Chairperson, PSA Board Secretariat