



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



BAGONG PILIPINAS

16 SEP 2024

**ADVISORY**

**FOR/TO : The Assistant Secretary  
Quality Management**

**The QMS Lead Auditor**

**All DENR QMS Internal Quality Audit Team Leaders  
and Members**

Central Office  
Staff Bureaus  
Regional Offices  
Provincial Environment and Natural Resources Offices  
Community Environment and Natural Resources Offices


**The QMS Secretariat**

Please be informed that the conduct of the Internal Quality Audit for CY 2024-2025 will be from October 14 to December 15, 2024, which will cover the period from March 2024 to scheduled IQA. Specifically, the audit schedule shall be as follows:

<b>Audit Dates</b>	<b>Offices to be Audited</b>	<b>Auditors</b>
October 14- November 15, 2024	PENROs and CENROs	IQA Auditors within the Region
	Regions 3, 5, 6, 7, 8, 9, 10, 11, 12, 13 (Caraga)	
November 16- December 15, 2024	Regional Offices possible subject for external audit: CAR, NCR, Regions 1, 2, CALABARZON, and MIMAROPA	Selected Central Office IQA Auditors
	Staff Bureaus	
	Central Office	

Consolidated Audit Findings Report (AFR) and Corrective Action Request (CAR) shall be submitted two weeks after the conduct of IQA to the QMS Secretariat.

For information and guidance:

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
*Undersecretary*  
Legal and Administration and  
Overall Quality Management Representative

MEMO NO. 2024 - 832

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