



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



**MEMORANDUM**

**FOR/TO :** All Concerned Offices

**FROM :** The Assistant Secretary  
Human Resources and Sectoral Initiatives

**SUBJECT :** AMENDMENT TO DENR SPECIAL ORDER NO. 2024-528,  
DATED 20 AUGUST 2024, AUTHORIZING THE CONDUCT  
OF THE BATCH 2 OF THE DENR ONBOARDING  
PROGRAM, "MEET YOUR 7 Ps: UNVEILING YOUR  
JOURNEY TO METAMORPHOSIS"


**DATE :** 23 SEP 2024

Pursuant to the provisions of DENR Special Order No. 2024-528, dated 20 August 2024, authorizing the undersigned to amend the date and venue for Batch 2 of the DENR Onboarding Program, "Meet Your 7 Ps: Unveiling Your Journey to Metamorphosis," the Special Order 2024-528 is hereby amended as follows:

Activity	Date		Venue
	From	To	
Face-to-face General Orientation	22, 27-30 August 2024	22, 27, 29-30 August, and 2 September 2024	BMB Training Center and Bureaus
Values Enhancement Seminar	3-5 September 2024	18-20 September 2024	Bulwagang Ninoy Aquino, BMB

All other previous provisions stipulated in the abovementioned Special Order shall remain the same.

For information.

  
**HIRO V. MASUDA, DBA, CESO III**

MEMO NO. 2024 - 855



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



AUG 20 2024

**SPECIAL ORDER**  
No. 2024- 528

**SUBJECT: AUTHORIZING THE CONDUCT OF THE BATCH 2 OF THE DENR ONBOARDING PROGRAM, "MEET YOUR 7 Ps: UNVEILING YOUR JOURNEY TO METAMORPHOSIS"**

In the interest of the service and to acquaint the newly-hired employees about the Department and the duties and responsibilities of a public servant, the conduct of the DENR Onboarding Program (Batch 2), "Meet Your 7 Ps: Unveiling Your Journey to Metamorphosis," is hereby authorized on the following schedule and venue:

Activity	Date	Venue
Face-to-face General Orientation	22, 27-30 August 2024	BMB Training Center and Bureaus
Values Enhancement Seminar (DENR Core Values and Bagong Pilipinas, Bagong Filipino Values)	3-5 September 2024	BMB Training Center
Healthy Workplace Seminar	3-4 October 2024	BMB Training Center
Becoming Ambassadors and Advocates for the Environment and Graduation Program	5-8 November 2024	Region III and ENR Academy

The following newly-hired employees shall attend the entire Onboarding Program:

Name	Position	Office
Gina I. Plete	Executive Assistant IV	Office of the Secretary
Agatha Maxine B. Bedi	Executive Assistant III	Office of the Secretary
Lailanie Q. Burnett	Senior Administrative Assistant III	Office of the Secretary

<b>Name</b>	<b>Position</b>	<b>Office</b>
Heartleen R. Albajera	Senior Administrative Assistant III	Office of the Secretary
Jerry M. Castillo	Administrative Aide IV	Office of the Secretary
Nora A. Tangaro	Administrative Aide IV	Office of the Secretary
Jonh Christian C. Barcnas	Administrative Aide V	Office of the Secretary
Corine M. Lim	Security Officer II	Office of the Secretary
Kristine Anne D. Nuqui	Administrative Officer II	HRDS - Personnel Division
Sarah Jane S. Domingo	Administrative Officer II	HRDS - Training and Development Division
Jovin A. Renales	Administrative Assistant II	HRDS - Training and Development Division
Jayson E. Andres	Administrative Aide VI	HRDS - Training and Development Division
Precious Gloriel D. Caperocho	Administrative Officer II	SMOTO - Career Development Division
Patrick F. Puchero	Administrative Assistant II	SMOTO - Career Development Division
Atty. Angelie D. Maningas	Attorney III	LAS - Legal Research and Opinion Division
Atty. Joven A. Mendoza	Attorney III	LAS - Litigation and Prosecution Division
Atty. Cathy A. Pauig	Attorney III	LAS - Legal Crisis Prevention and Management Division
Yul A. Tamayo, Jr.	Special Investigator II	LAS - Internal Affairs Division
Paul Mcneil T. Borja	Special Investigator II	LAS - Claims and Conflicts Division
Marlon M. Atienza	Planning Officer V	PPS - Planning and Programming Division
Leila Dane P. Vega	Development Management Officer I	PPS - Policy Studies Division
Joyce Marie M. Yu	Project Evaluation Officer II	FASPS - Project Monitoring and Evaluation Division
Melissa Ann R. Garcia	Economist II	FASPS - Project Monitoring and Evaluation Division
Hazel Joyce P. Alcantara	Development Management Officer I	FASPS - Project Preparation Division


<b>Name</b>	<b>Position</b>	<b>Office</b>
Meligyn A. Zipagan	Administrative Aide VI	AS - Records Management Division,
Dina G. Equiza	Engineer II	AS - Property and Supply Management Division
Daryl D. Ansano	Statistician I	KISS - Statistics and Data Resource Management Division
Claire R. Alferos	Administrative Assistant III	IAS - Office of the Director
Laurence D. Papina	Internal Auditing Assistant	IAS - Operations Audit Division
Maria Lucielle C. Castañas	Administrative Aide VI	IAS - Operations Audit Division

All expenses to be incurred shall be charged against DENR HRDS Funds, subject to the usual accounting and auditing rules and regulations.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend the date of the said activity in case of conflict with other activities of the Department or the unavailability of the resource persons/subject matter experts.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service, within fifteen (15) working days after the completion of the training.

This Order takes effect on the dates herein specified, unless rescheduled.

  
**AUGUSTO D. DELA PEÑA**  
 Undersecretary for Organizational  
 Transformation and Human Resources