



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

FOR/TO : ALL HEADS OF OFFICE
DENR Central Office

FROM : THE UNDERSECRETARY
Organizational Transformation and Human Resources

SUBJECT : **ADDITIONAL POSITIONS FOR CONTRACTS OF SERVICE**

DATE : 23 SEP 2024

Upon request of offices concerned, additional positions for Contracts of Service are hereby authorized. These are listed in the attached supplemental salary table.

The hiring of individuals for these positions shall be guided by the procedures and requirements provided in Memorandum dated 17 November 2023 on the Guidelines for the Hiring/Renewal of Contracts of Service for the period covering January to June 2024.

For information and guidance.


AUGUSTO D. DELA PEÑA

MEMO NO. 2024 - 863

**SALARY TABLE FOR CONTRACTS OF SERVICE IN THE DENR CENTRAL OFFICE (Supplemental)
September to December 2024**

POSITION	Required Educational Attainment/ Experience	DAILY SALARY RATE			OFFICE ASSIGNMENT
		Step A	Step B	Step C	
Project Management Specialist for Knowledge Management	<p>Bachelor's degree in Environmental Science, Natural Sciences, Climate Change, Sustainable Development, Environmental Planning or a related field</p> <p>At least three (3) years of professional-level experience in knowledge management and communications and its applicaiton in development programs and projects in the Philippines</p>	₱2,879	₱3,138	₱3,420	Climate Change Service
Project Monitoring and Evaluation Officer	<p>Bachelor's degree in Environmental Science, Natural Sciences, Climate Change, Sustainable Development, Environmental Planning or a related field</p> <p>At least three (3) years of professional-level experience in environment and climate change-related roles; experience should cover project design, program planning, proposal development, monitoring and evaluation, technical report writing, stakeholder engagement, and coordination</p>	₱1,639	₱1,885	₱2,168	Climate Change Service