



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



MEMORANDUM

FOR/TO : Director, Knowledge and Information Systems Service
Director, Climate Change Service
Director, Foreign-Assisted and Special Projects Service
Director, Strategic Communication and Initiatives Service
Director, Biodiversity Management Bureau
Director, Ecosystems Research and Development Bureau
Director, Environmental Management Bureau
Director, Forest Management Bureau
Director, Land Management Bureau
Director, Mines and Geosciences Bureau
Executive Director, National Water Resources Board
Chief of Staff/HEA, Office of the Undersecretary for Legal and Administration
Chief of Staff/HEA, Office of the Undersecretary for Finance, Information Systems and Climate Change
Chief of Staff/HEA, Office of the Undersecretary Policy, Planning and International Affairs
Chief of Staff/HEA, Office of the Undersecretary for Field Operations (FO) - Luzon, Visayas, MGB and EMB
Chief of Staff/HEA, Office of the Undersecretary for FO – Mindanao, MGB and EMB
Chief of Staff/HEA, Office of the Undersecretary for Organizational Transformation and Human Resources
Chief of Staff/HEA, Office of the Undersecretary for Integrated Environmental Science
Chief of Staff/HEA, Office of the Undersecretary for Special Concerns and Legislative Affairs
Chief of Staff/HEA, Office of the Supervising Undersecretary for Water Resources Management Office
Chief of Staff/HEA, Office of the Assistant Secretary for Policy, Planning, International Affairs, and Climate Change
Chief of Staff/HEA, Office of the Assistant Secretary for Legal Affairs
Chief of Staff/HEA, Office of the Assistant Secretary for FO - Luzon and Visayas
Chief of Staff/HEA, Office of the Assistant Secretary for FO - Eastern Mindanao
Chief of Staff/HEA, Office of the Assistant Secretary for FO - Western Mindanao
Chief of Staff/HEA, Geospatial Database Office
Division Chief, PPS-Program Monitoring and Evaluation Division

FROM : Assistant Secretary for Legal Affairs and Enforcement

MEMO NO. 2024- 878

Visayas Avenue, Diliman, Quezon City 1100, Philippines
www.dcnr.gov.ph

**SUBJECT: SUMMARY OF AGREEMENTS DURING POLICY TECHNICAL
WORKING GROUP (PTWG) MEETING NO. 2024-10**

DATE : 30 SEP 2024

We are furnishing herewith the summary of agreements (SOA) during the PTWG Meeting No. 2024-09 held on 12 September 2024, 9:00 AM at the Conference Room of the Assistant Secretary for International Affairs, 5th Floor, DENR Central Office and via Zoom, which tackled the proposed policies from the Forest Management Bureau (FMB).

Please be informed that the SOA has been circulated through email for further comments on 19 September 2024. The Field Operations Group and FMB's comments had been incorporated in the said SOA dated 24 September 2024. Moreover, there are no other substantial inputs received by the deadline hence, the SOA is hereby considered as concurred by the PTWG members who attended the said meeting.

Further, as agreed upon, the proposed policies shall be circulated to the PTWG members for final vetting, once revised by the proponent.

For your information and consideration, please.


ATTY. NORLITO A. ENERAN



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



PTWG Meeting No. 2024-10
SUMMARY OF AGREEMENTS

12 September 2024 | 9:00 AM | OASB Conference Room, 5/F DENR Bldg.

I. Call to Order

The meeting was called to order by the PTWG Chairperson, Director Cheryl Loise T. Leal at 9:15 AM. She recognized the PTWG meeting attendees. The Secretariat called the roll of the attendees, wherein, below is the list of the participants:

Chairperson: Director Cheryl Loise T. Leal	
Vice Chairperson: Assistant Secretary Norlito A. Eneran	
Members:	
FMB AD Edna Nuestro For. Larlyn Faith Aggabao For. Kenneth Tabliga For. Claudett Endozo	MGB For. Christian Kevin Latiza Engr. Jenette Ponce Engr. Danny Berches For. Teodorico Marquez
BMB For. Rachell Abernir	LMB For. Lovella Galindon
EMB Mr. Ross Ian M. Avino Mr. Janus Alpano Mr. Alvin Jay Robel	GDO Ms. Layla Sevilla
RBCO Mr. John Cj Bilolo	FASPS Ms. Hazel Joyce P. Alcantara
IAS Mr. Laurence Papina For. Jake Lorenz Aldovino	SCMRD-FO Engr. Ernestina Jose
OUFISCC Ms. Irene Manaog-Gono	OULA Ms. Lolita Presbitero
OASFOLV For. Josefina Ocampo	OUPPIA For. Jeremy Christian Q. Rola
OSEC/OCOS For. Ivy Nicole G. Angeles	OUFOM Ms. Heartleen R. Albajera
OUFISCC Atty. Irene Cristina M. Gono	OUPPIA For. Jeremy Christian Q. Rola Mr. Eric John Badong
OUFOLVE For. Maria Angela J. Tamoria	PPS For. Llarina Mojica
Secretariat:	
For. Amisol Talania	Ms. Debra Tante
For. Jezreelyn Milar	For. Raphael Celestino Baskinas

I. Adoption of the Provisional Agenda

The provisional agenda was adopted by the PTWG Members and as part of the topic on the Inventory of structures, the Geospatial Database Office was allowed to present the output of undertakings on the Inventory of structures in Protected Areas.

II. Discussions on Proposed Policies

A. DRAFT DAO RE: GUIDELINES ON THE INVENTORY OF STRUCTURES WITHIN FOREST LANDS

FMB Assistant Director Edna D. Nuestro provided the brief background of the draft DAO entitled "Inventory of Structures within Forest Lands". The rationale and other salient features of the draft DAO were then presented by For. Kenneth Tabliga, Chief of the Forest Policy, Planning and Knowledge Management Division.

As per request of the Undersecretary for Integrated Environmental Science, Ms. Layla Sevilla of the Geospatial Database Office presented the 2024 building footprints with protected areas.

The presentation focused on the output of table inventory of buildings within protected areas in Regions 1,2,3, and 4a using data from Google Open Buildings, Grab Maps, Google Maps, Google Street View, Wikimapia, Geoportal, and ECC points coordinates from EMB. Hence, the outputs shall be validated on the ground.

GDO presented the said methodology in the inventory of buildings in PA, for the proponent to take consideration on the proposed DAO and methodologies of inventory of structures within Forest Lands.

Provision	Comments/Agreements
Preliminary Discussions	<ul style="list-style-type: none"><li data-bbox="749 1382 1372 1547">• Asec Eneran inquired about the scope of the draft DAO, if it covers the aspect of forest protection. He clarified if the output of the inventory of structures in forest lands (FL) can be a basis for build-ups cases. <p data-bbox="790 1585 1372 1816">AD Nuestro responded that the focus of the draft DAO is on the inventory of the structures in FL. She also cited that we cannot implicate police power using the DAO. In such cases, there are existing laws and policies on enforcement that can serve as reference.</p>
Subject/Title	<ul style="list-style-type: none"><li data-bbox="749 1830 1372 1953">• Asec. Eneran asks if the activities to be covered by the draft DAO is for inventory purposes only. He asked if validation and analysis of data are some of the major

	<p>activities to be performed. Likewise, he suggested revisiting the title of the policy.</p>
Prefatory Statement	<ul style="list-style-type: none"> ● Check formatting and rewrite the words (i.e. re-organization, for other purposes, Community-based in CBFM). ● Retain the relevant laws related to the draft policy, and delete the Memorandum from Undersecretary for Field Operations dated September 21, 2021. ● On the use of the word "forest lands", aside from quoting the title of old policies, it should be written as forest lands instead of "forestland."
SECTION 1. Basic Policy	<ul style="list-style-type: none"> ● Retain the basic policy clause, and add applicable terms/components such as sustainable development.
SECTION 2. Objectives	<ul style="list-style-type: none"> ● Format the objectives and make it in bullet form. Specify the general objective/s as well as the specific objectives. ● Specify the contents of the report, and include the post inventory activities such as evaluation and analysis in the draft DAO.
SECTION 3. Scope and Coverage	<ul style="list-style-type: none"> ● Add the basis of the occupation in the list of data to be collected (i.e. tax declaration, tenure, title etc.).
SECTION 4. Definition of Terms	<ul style="list-style-type: none"> ● On item d- reference of the term forest lands, revise it to "Revised Forestry Code." ● FMB to coordinate with GDO on other possible definitions of Remotely Piloted Aircraft (RPA). ● On item J (Structures), cross check the definitions of temporary structures. Check if it's appropriate to define it separately from permanent structures. Refer to the definition of structures used in the Civil Code and DPWH policies. Also, consult the Legal Office on the matter. ● On item n.1., n.2. and n.3. put inside the bracket the <i>land cover map of NAMRIA</i> as reference. ● On item n.2.1. Open Forest, revise the coverage of discontinuous tree layers to at least 10 percent and greater than or equal to 40 percent.
SECTION 5. Inventory of Structures within Forestlands	<ul style="list-style-type: none"> ● For consistency, change the word Forestland to Forest Lands. ● Adopted.

<p>Section 5.1. Location of Structures</p>	<ul style="list-style-type: none"> ● Add unclassified public forest in the enumeration. ● Simplify item 5.1. Location of structures, delete the sentence "Structures within forest lands are classified xxx" and proceed with the enumeration. ● On item e (structures within untenured forest lands and CADT areas), For. Galindon suggested deleting "untenured forest lands" as these areas are considered outside CADT areas. <p>For. Aggabao, explained that there are overlaps within CADT areas and forest lands and the purpose of including "untenured forest lands" is to qualify the data that they are not mutually exclusive.</p> <p>Retain the CADT on item e. The output of the inventory including CADT can be used for coming up with a general analysis of satellite image of CADT areas.</p> <p>The proponent highlighted that there will be no field validation for this activity, only an aerial survey.</p> <p>However, Asec. Eneran recommended considering including the field validation of the structures within CADT areas, pursuant to the Section 58 of the IPRA Law.</p> <ul style="list-style-type: none"> ● Consider the budget allocation for the field validation and related activities. ● The activities shall go beyond the three (3) years proposed duration in order to perform recommended related activities.
<p>Section 5.2. Initial Data Requirements</p>	<ul style="list-style-type: none"> ● Include the LAMS data and mining tenements in the list of data requirements. ● MGB to provide relevant files and data of mining tenements within forest lands (i.e. shapefiles) to FMB. ● Ms. Presbitero recommended using legal land classification maps instead of harmonized land classification maps. <p>Thus, it was agreed not to reflect the on the policy instead provide LC Map number in the attribute as reference.</p> <ul style="list-style-type: none"> ● Revise to include unclassified public forests and provide colatilla provisions on areas without issued FAOs within Forest Lands.
<p>5.3. Information on Collection Requirements</p>	<ul style="list-style-type: none"> ● Revise to include LC Map number, basis of occupation, reference year and FAO No.. ● For consistency use the terms in Section 3

	<p>re: structure's status, revise items n and p.</p> <ul style="list-style-type: none"> ● Replace "field validation" with "inventory."
SECTION 6. General procedure in the Conduct of Inventory	<ul style="list-style-type: none"> ● Replace "field validation" with "inventory."
6.1. Processing of Universe and Development of Survey Tool	<ul style="list-style-type: none"> ● On item 6.1, revise to include extraction of specific data (explicitly boundaries) on Mining areas to generate the total land forest. Likewise, FMB shall coordinate/level-off with MGB re: data requirements on Proclaimed Mineral Reservations. The MGB shall submit shapefiles to FMB. ● Include agricultural areas in the data extraction. ● On item 6.1., move the last paragraph in item 6.3. (In-situ Data Collection and Validation and Drone Image Analysis).
6.2. Satellite Imagery Analysis	<ul style="list-style-type: none"> ● Include the Land Cover Change Analysis. ● Change "Satellite Image Analysis" to Satellite <i>Imagery</i> Analysis. The said changes shall apply to the succeeding provisions of the DAO with any mentions of Satellite Image Analysis.
6.3. In-Situ Data Collection and Validation and Drone Image Analysis	<ul style="list-style-type: none"> ● Delete the clause "<i>As the need arises, the Forest Management Bureau shall develop a field implementation manual.</i>"
SECTION 7. Prioritization of structures	<ul style="list-style-type: none"> ● Revise the title to Prioritization of Inventory. ● Include Section 7, as another subsection in Section 6. ● Add CALT to any mentions of CADT in the draft DAO. ● Revise to obtain source of data, FMB to validate if Tenure Compliance Monitoring Reports will be sourced out from LPDD instead of Enforcement Division.
SECTION 8. Creation of Regional Technical Working Group and Ground Validation Teams	<ul style="list-style-type: none"> ● Adopted.
Section 8.1. Regional TWG	<ul style="list-style-type: none"> ● On item 8.1., include Legal as member and add a clause that "<i>The RTWG may invite MGB in the Regional Technical Working Group</i>"
Section 8.2. Ground Validation Teams	<ul style="list-style-type: none"> ● Delete the 2nd sentence "<i>In the case of the supervising PENROs the CENROs shall lead the inventory.</i>" ● FMB to check the structural composition of PENRO Laguna for consideration of the creation of ground validation teams.

SECTION 9. Roles and Responsibilities	
Section 9.1. The Forest Management Bureau	<ul style="list-style-type: none"> • Adopted.
Section 9.2. The Regional TWG	<ul style="list-style-type: none"> • On item 9.2.a., revise the provision regarding designation of Lead Division, and recommend the Surveys and Mapping Division as the lead division. • On 9.2 b, delete "and tenure compliance reports". • Revise the "other known information" to "<i>other relevant information</i>".
Section 9.3. Ground Validation Team	<ul style="list-style-type: none"> • Add in the last part of the second paragraph of 9.3.a (Inventory of structures using ODCT) "<i>The team shall further coordinate with the LGU concerned on other relevant information.</i>" • On item 9.3. b.1, delete the second paragraph: "<i>The efficiency of the drone survey xxx</i>". • On item 9.3. b.3.delete 1st sentence: "<i>Drone surveys cannot be operated within a 10-kilometer radius of the airport</i>" since it is already included in the existing drone protocols. • On item 9.3.c. (Submission of the output of the OCDT survey), revise the last sentence and clarify the Office responsible for the consolidation. Include also the immediate appropriate action of concerned Offices on illegal activities.
SECTION 10. Reporting and Integration of the Inventory in the FSD Portal and the DENR Control Map	<ul style="list-style-type: none"> • Revise the last sentence to include implementing PENROs. • Revise numbering of annexes from annex 5 onwards.
Section 10.1. Data Attribution	<ul style="list-style-type: none"> • Adopted.
Section 10.2. Data Uploaded and Monitoring	<ul style="list-style-type: none"> • Adopted.
Section 10.3. Progress Report	<ul style="list-style-type: none"> • Revise the submission of the progress report to every end of July. • FMB to discuss the provisions on the real time submission of progress reports and to include real time validation reports for submission to the Regional Office as part of evidence-based enforcement process.
Section 10.4. Final Report	<ul style="list-style-type: none"> • Revise the submission of the Final Report and FMB to identify proper time period to accomplish all proposed activities in the

	<ul style="list-style-type: none"> provision of the draft DAO. FMB shall revise the reporting system as well as the appropriate timeline for each progress report. FMB to conduct another round of consultations with the Regional Offices on the submission of the Progress and Final Reports.
SECTION 11. Capacity Building	<ul style="list-style-type: none"> FMB to consult with GDO on capacity building.
SECTION 12. Timeline	<ul style="list-style-type: none"> FMB to revise and pattern with the agreements made in Section 10. Instead of timeline, revise as mainstreaming/institutionalization of Program and Activity.
SECTION 13. Funding	<ul style="list-style-type: none"> Adopted.
SECTION 14. Separability Clause	<ul style="list-style-type: none"> Adopted.
SECTION 15. Repealing Clause	<ul style="list-style-type: none"> Adopted.
SECTION 16. Effectivity	<ul style="list-style-type: none"> Adopted.
General Comment	<ul style="list-style-type: none"> Add provisions on data security protocol.

The proposed policy was moved for approval of the PTWG, subject to the revisions based on comments made during the discussion. Director Leal mentioned that PTWG Secretariat will share the revised version of the policy to the PTWG members for comments, and if no further comments are received by the set deadline (**end of September 2024**), it is assumed that the policy is concurred with. The PPS will then endorse the policy for vetting of the Undersecretaries.

The PTWG meeting was adjourned at 12:45 PM.

Prepared by the PTWG Secretariat

Noted by:



ATTY. NORLITO A. ENERAN

Assistant Secretary for Legal Affairs and Enforcement
and Director for Legal Affairs Service