



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

JAN 30 2024

FOR/TO : All Undersecretaries
All Assistant Secretaries
All Service Directors
All Bureau Directors
All Regional Executive Directors
All Provincial Environment and Natural Resources Officer
All Community Environment and Natural Resources Officer
All Heads of Attached Agencies

FROM : The OIC Director
Human Resource Development Service

SUBJECT : INVITATION TO THE FULBRIGHT FOREIGN STUDENT PROGRAM (FFSP) 2025-2026

This refers to the letter dated 12 January 2024 of the Executive Director Julio S. Amador III of Philippine-American Educational Foundation (Fulbright Commission in the Philippines), requesting the DENR to disseminate and nominate candidates to the Fulbright Foreign Student Program (FFSP) 2025-2026.

The scholarship provides an opportunity for Filipinos to study at the graduate level (master's or doctoral studies) or pursue non-degree doctoral dissertation in the United States.

The program will support for a maximum of one academic year for non-degree research and LLM, one to two years for MA/MA, and two years for doctoral degree studies. The grant provides for round-trip international travel, monthly maintenance allowance, tuition fees, book/supplies allowance, and health and accident insurance.

Candidates must have a significant record of scholarly or professional accomplishment, proficient in English and should meet the entry requirements for Fulbright Philippines. Applicants for doctoral dissertation must show proof that materials required to pursue research are not available in the Philippines but are available in the United States. Please note that individuals holding dual citizenship, are permanent residents and/or are presently studying in the U.S. are not eligible.

Interested applicants shall possess the following qualification requirements of the DENR:

1. Have at least two (2) years holding permanent plantilla position in the DENR at the time of application;
2. Have obtained performance ratings of at least Very Satisfactory for the last two (2) consecutive rating periods;
3. Performing duties and responsibilities relevant to the field of study/travel being applied for;
4. Have no pending administrative case;
5. Have no pending application and nomination for other study and non-study trips;
6. Have not exceeded four (4) official foreign travel within a year;
7. Have submitted all the required reports from previous foreign travels
8. Have rendered the required service obligation for a scholarship previously enjoyed;

9. Must be willing to conduct a master's thesis aligned to the priority programs of the Department or related topics to be identified/approved by the DENR;
10. Must be willing to sign a scholarship service contract and shall serve the DENR with the corresponding period of service obligation; and
11. Must not be a delinquent scholar.

The nominee shall submit complete application requirements to the Career Development Division through this link bit.ly/nomiforeign on or before 12 April 2024:



1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention HRDC Secretariat to be endorsed by Head of Office and concurred by Supervising Undersecretary and Assistant Secretary;
2. Resolution from HRDC Counterpart recommending the nomination of the applicant;
3. Service Record;
4. Certificate of no pending administrative case;
5. Certification from the Director supervising human resources/Assistant Regional Director for Management Service/Assistant Director (Region/Bureau/Attached Agency) stating that the applicant:
 - a. has no pending scholarship nomination;
 - b. has not been a delinquent scholar from a previous scholarship grant;
 - c. has submitted all the required reports from previous foreign travels;
 - d. has performance ratings of at least Very Satisfactory for the last two (2) consecutive rating periods;
6. Updated Personal Data Sheet, with Work Experience Sheet, duly signed by authorized person administering oath; and
7. Self Certification of official Travel History for the past 24 months.

The DENR HRDC shall screen and select qualified candidates to the program. Selected candidates will be notified and endorsed to Fulbright Philippines to proceed with the online application at <https://apply.iie.org/ffsp2025> and submission of the following requirements:

1. Official or certified transcript of records from all colleges/universities attended
2. Certified true copy of diploma (not original)
3. Three letters of reference (in order to register your recommendations, you must first complete the Reference Materials Waiver on the Study Plan page of your online application)
4. NBI Clearance acquired in the past 6 months (*upload as a PDF file on the Country-Specific Materials portion under the Additional Information tab*)

Attached are the invitation and guidelines of the program, for reference.

Should you need further information about the requirements, please communicate with the HRDC Secretariat at email address: hrdcs2020@gmail.com or telephone: (02) 8927-9107 or VOIP 1063.

For your information.

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MIRIAM M. MARCELO