Republic of the Philippines epartment of Natural Resources OFFICE OF THE SECRETARY Diliman, Quezon City

May 28, 1974

SPECIAL ORDER No. 4 Series of 1974

> SUBJECT: Designating Mrs. EMERITA RIVERA Personnel Officer II, Action Officer, Personnel Division, Administrative

Service.

In view of the exigency of the service, Mrs. Emerita Rivera, Personnel Officer II is hereby temporarily designated Action Officer of the Personnel Division, Adm. Service.

As such, Mrs. Rivera is authorized to sign all routine communication which does not may of the decisions, policies and/or commitments, ordinarily prepared for signature of the Chief, Personnel Division.

It is also understood that this designation shall not be used as a basis for claiming additional compensation and/or promotion to a higher rank.

This Order takes effect immediately.