



Republic of the Philippines
Department of Natural Resources
OFFICE OF THE SECRETARY
Diliman, Quezon City

January 11, 1977

SPECIAL ORDER)
No. 4 :
Series of 1977)

SUBJECT: Authorizing the participation
of DNR Personnel to the one-
week live-in seminar on safety
administration and loss control
management at the D A P

In an effort to maximize the utilization of resources and the prevention of wastage in any form, Capt. ALEJANDRO G. RODRIGUEZ, Officer-in-Charge, Administrative Service, OSEC and Mrs. MERLY R. ARZAGA are hereby authorized to attend the forthcoming live-in seminar at the DAP on February 18-22, 1977.

The attendance of these personnel shall be on official time and are entitled to transportation and per diems and other incidental expenses in connection therewith, chargeable against the appropriation of their offices, subject to the availability of funds and the usual accounting and auditing requirements.

The participants shall submit a report of their attendance within 30 days after the termination of the seminar. Also important documents and hand-outs shall be deposited to their respective libraries for reference purposes.


J. ANTONIO AGUENZA
Acting Assistant Secretary