



Republic of the Philippines
Department of Natural Resources
OFFICE OF THE SECRETARY
Diliman, Quezon City

April 27, 1977

SPECIAL ORDER)
No. 141 :
Series of 1977)


SUBJECT: Authorizing Mr. Rene' A. Belen to sign vouchers for Pre-Audit not exceeding the amount of P5,000.00 in a concurrent capacity with Mr. Manuel Villar, Head of Audit Unit, DNR.

Mr. Rene' A. Belen, member of the Audit Unit, DNR, is hereby authorized to sign the following:

1. Payment of subsequent fixed expenditures such as rental, subscriptions to periodicals, and other expenditures which are recurring and fixed in nature.
2. All items amounting to not more than P5,000.00 such as printed forms, pads, stencils, papers, ink, water, electricity, soap, powder, alcohol, journals, cards, ledgers, cartridges, brushes, rags, brooms, paints, batteries, lubricants, motor vehicle fuel, tires, repairs, lumber, parts, nails, plywood, medical supplies, etc., and other expendable property normally consumed within one year after being put into use, or converted in the process of manufacture or construction.
3. Payment of subsequent salaries and wages of officers and employees either under original appointment, promotional appointment, appointment by transfer, appointment by reinstatement and employment under labor payroll chargeable against project funds other than the last salary.
4. Vouchers covering expenditures other than those enumerated in letter (b) involving not more than P10,000.00.

All this authority is in accordance with the provision of COA Circular No. 76-26, dated April 6, 1976 and pre-audit.

This order shall take effect immediately and shall remain in force until revoked in writing.

Recommending Approval:

MANUEL VILLAR
Head of Audit Unit


JOSE R. LEIDO, JR.
Secretary