



Republic of the Philippines  
Department of Natural Resources  
**OFFICE OF THE SECRETARY**  
Diliman, Quezon City

July 28, 1977


SPECIAL ORDER NO. 221  
Series of 1977

SUBJECT : Delegation of authority to Mrs. Estela A. Santos  
Cashier IV to sign TCAA checks.

1. Pursuant to the provisions of Section 615 and 618 of the Revised Administrative Code, Mrs. Estela A. Santos, Cashier IV, Chief of the Cash and Disbursement Section, Administrative Services, Department of Natural Resources is hereby authorized to sign TCAA checks without additional compensation in addition to her present duties.
2. Mrs. Estela A. Santos shall prepare and sign checks not exceeding FIVE THOUSAND pesos and in accordance with the Revised Instructions "Appendix A" of Treasury Memo Circular No. 3 - 74 dated May 1, 1974.
3. In the performance of her duties as such Mrs. Estela A. Santos should be guided with the provisions of General Circular No. 44, dated January 15, 1957 of the COA.

This Order shall take effect August 1, 1977 until revoked or superseded by subsequent Orders.

By authority of the Secretary :

  
J. ANTONIO AGUENZA  
Acting Assistant Secretary