



Republic of the Philippines  
Department of Natural Resources  
OFFICE OF THE SECRETARY  
Diliman, Quezon City

August 4, 1977

SPECIAL ORDER )  
No. 227 :  
Series of 1977)

SUBJECT: Attendance to a Seminar-Workshop on  
Records Management of Mesdames  
Ligaya C. de Castro, Records Officer III,  
Villarosa Aben, Senior Clerk and  
Rosario Afionuevo, Clerk II at Cebu City  
from August 29 to September 3, 1977

Pursuant to Memorandum Circular No. 830, Office of the President of the Philippines, Ms. Ligaya C. de Castro, Villarosa Aben and Rosario Afionuevo are hereby authorized to attend the Seminar-Workshop on Records Management at Cebu City from August 29 to September 3, 1977.

The attendance of the above-named employees shall be on official time. A brief report of the seminar-workshop attended shall be submitted to the Training and Coordination Section, Personnel Division, within ten (10) days after attendance thereof.

Seminar fee of Two Hundred Fifty Pesos (P250.00) per participant as well as transportation expenses, allowances, per diems and other incidental expenses shall be chargeable against the appropriation of this Department, subject to the availability of funds and the usual accounting and auditing requirements.

By Authority of the Secretary:

*J. Antonio Aguenza*  
J. ANTONIO AGUENZA  
Acting Assistant Secretary