



Republic of the Philippines
Department of Natural Resources
OFFICE OF THE SECRETARY
Diliman, Quezon City
FISHERY INDUSTRY DEVELOPMENT COUNCIL

August 10, 1977

SPECIAL ORDER
NO. 229
Series of 1977

SUBJECT: Creating the Committee on
Bids and Awards, FIDC

In view of the requirements of Executive Order No.290, Series of 1958 in relation to Sec. 79-(B) of the Revised Administrative Code and Department Order No. 13, dated September 6, 1971 of the Department of General Services, and in order to protect the interest of the FIDC in the matter of procurement of supplies, materials, equipment and non-personal services; the disposal of government property; submission of printing requisitions and annual printing jobs to private printers, a Committee on Bids and Awards in the FIDC is created to be composed of the following:

Florentina A. Tan - Chairman
Reylita S. Del Rosario - Member
Corazon M. Sta. Cruz - Member

The Committee shall have jurisdiction over all bids and awards of supplies, equipment, materials, non-personal services including those pertaining to Special Projects of the FIDC. It shall perform among others, the following functions:

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1. Implement the attached FIDC operating procedures and the DNR Policies and Guidelines on Procurement, particularly in the conduct of public bidding of supplies, materials, equipments, and non-personal services and the awarding of contracts of the FIDC for all procurement or requisition regardless of the amount.

2. Determine on the basis of the amount involved and in accordance with the approved Procurement Program of the DNR, requirement for supplies, materials, equipment, and non-personal services to be subjected to public bidding or thru ordinary sealed quotations obtained by informal canvass in the market.
3. Determine and recommend the awards to the lowest bidder or contractor.
4. Prescribed the notices or invitations to bidders, canvassing forms and other requisites relative thereto.
5. Set the date, time and place of the bidding and such other necessary conditions, specifications, stipulations required of the prospective bidders.
6. Require the posting of bonds, financial statements and other prescribed requisites of public bidding from the bidders to ascertain their qualifications, reliability and legality.
7. Determine, evaluate and recommend bids or offers considered to be advantageous to the FIDC or when the public interest so demands.
8. Submit the results of bidding in the form of an abstract duly accomplished for the Executive Director's action.
9. Direct the preparation of the pertinent letter of award and/or contract and such other forms needed.
10. In no case shall the Committee recommend the emergency purchase of commonly used office supplies, except on extraordinary case when allowed by the Executive Director.

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11. Review and certify request for disposition of unserviceable property; printing requisitions and annual printing requirements for government forms and the channeling of printing jobs for submission to the Bureau of Printing.

The Committee created shall be guided by existing laws, executive orders, rules and regulations on government public biddings, government property disposal, procurement of supplies, materials, equipment and non-personal services, and printing requisitions of government forms.

This order shall take effect immediately and shall remain in force until revoked in writing.



J. ANTONIO AGUENZA
Acting Assistant Secretary
Officer-In-Charge, DNR

RECOMMENDING APPROVAL:



ELIZABETH D. SAMSON
Executive Director
FIDC