



Republic of the Philippines
Department of Natural Resources
OFFICE OF THE SECRETARY
Diliman, Quezon City

NATIONAL ENVIRONMENTAL PROTECTION COUNCIL

5 October 1977

SPECIAL ORDER
No. 312
Series of 1977

SUBJECT: Attendance of Melchor Gadi and
Nelia Matias to the Seminar-
Workshop on Records Management
from November 21-26, 1977 at
Dagupan City

In the exigency of the service and to further develop and upgrade the knowledge and skills of selected staff members in records management, Mr. Melchor Gadi and Miss Nelia Matias, both of the National Environmental Protection Council (NEPC) are hereby authorized to attend on official time the seminar-workshop on Records Management at Dagupan City from November 21-26, 1977.

As such, Mr. Gadi and Miss Matias are hereby authorized to collect transportation expenses, allowances, per diems and other incidental expenses including the seminar fee of two hundred and fifty pesos, ₱250.00 each, payable to the Bureau of Records Management, subject to the availability of funds and the usual accounting and auditing regulations.


JOSE J. LEIDO, JR.
Secretary