



Republic of the Philippines
Department of Natural Resources
OFFICE OF THE SECRETARY
Diliman, Quezon City

October 5, 1977

SPECIAL ORDER)
No. 313 :
Series of 1977)

SUBJECT : Attendance to a Seminar-Workshop on Records Management of Mesdames Maria F. Rodriguez and Belen M. Antiporda at Dagupan City from November 21-26, 1977.

Pursuant to Memorandum Circular No. 830, Office of the President of the Philippines, Ms. Maria F. Rodriguez and Belen M. Antiporda are hereby authorized to attend the Seminar-Workshop on Records Management at Dagupan City from November 21-26, 1977.

The attendance of the above-named employees shall be on official time. A brief report of the seminar-workshop attended shall be submitted to the Training and Coordination Section, Personnel Division, within ten (10) days after attendance thereof.

Seminar fee of Two Hundred Fifty Pesos (P250.00) per participant as well as transportation expenses, allowances, per diem and other incidental expenses shall be chargeable against the appropriation of this Department, subject to the availability of funds and the usual accounting and auditing requirements.

By Authority of the Secretary:

J. Antonio Aguenza
J. ANTONIO AGUENZA
Acting Assistant Secretary *69*