



Republic of the Philippines  
Ministry of Natural Resources  
OFFICE OF THE MINISTER  
Diliman, Quezon City

7 December 1979

SPECIAL ORDER  
No. 308  
Series of 1979

SUBJECT: MNR Christmas Celebration  
Preparation Committees

To celebrate Christmas, the following Committees are hereby constituted to make the necessary preparations:

Overall Chairperson: Mrs. Jocelyn Miguel Gonzales

Vice Chairperson : Mrs. Rosario Labaro

Committee on Finance:

Chairman : Mr. Catalino Alconis

Vice Chairperson : Mrs. Julita de los Reyes

Members : Alma Logmao  
Mr. Inocencio Castillo  
Mrs. Narcisa Sese  
Mrs. Teresita Ferrer

Committee on Food/Gifts/Raffle Prizes:

Chairperson : Mrs. Emerita Bicaldo

Vice Chairperson : Mrs. Estela Santos

Members : Dra. Julieta Santos  
Mrs. Lydia Bona  
Mrs. Geroncia Balagtas  
Mrs. Isidora Bautista  
Mrs. Flora Rodriguez

Committee on Program/Invitation/Reception:

Chairperson : Mrs. Merly Arsaga

Vice Chairperson : Mrs. Zenaida Muñoz

Members : Miss Zenaida Bonifacio  
Mrs. Paz Axalan  
Mrs. Carmen Rosal  
Mrs. Irma Paulme  
Mrs. Juliana Aben

Committee on Physical Arrangements/Decoration/  
Public Address/Music:

Chairman : Mr. Benjamin Agua

Vice Chairman : Mr. Raymundo Refugio

Members : Mrs. Ligaya de Castro  
Mr. Ernesto Jarabe  
Mr. Orlando Ortiz  
Mrs. Leonila Pureza Lucas  
Miss Perla Quinio

The Overall Chairperson shall observe the following:

1. Meets with all chairpersons of the different Committees to plan the Christmas celebration for the MNR;
2. Submits the plan to the undersigned for review, amendment and approval;

3. Finalizes the preparations with the different Committees and monitors program of the preparation being made.
4. Submits two progress reports to the undersigned.

The different Committees are hereby authorized to include in their respective Committees additional members if needed.

Expenses for preparation/activities and program are hereby authorized chargeable against funds of the Office of the Minister subject to availability of funds and the usual accounting and auditing rules and regulations.

Be guided accordingly.

*J. Antonio Aguenza*  
J. ANTONIO AGUENZA  
Acting Assistant Secretary