

Republic of the Philippines Department of Natural Resources OFFICE OF THE SECRETARY Diliman, Quezon City

December 19, 1979

SPECIAL ORDER NO. 320 Series of 1979

Subject:

Designating Mrs. Monica R. Sangco, Supervising Accountant, to sign Labor Payrolls and Vouchers in the absence of the Department Chief Accountant and the Assistant Department Chief Accountant III.

In the interest of the service, and while the Department Chief Accountant III and the Assistant Department Chief Accountant III are on leave of absence and on official travel, respectively, MRS. MONICA R. SANGCO, Supervising Accountant, is hereby authorized to sign labor Payrolls and General Vouchers for salaries and wages or to certify as to availability of funds to pay such obligations chargeable against the Office of the Minister, Ministry of Natural Resources, for the pay period ending December 31, 1979.

This order takes effect December 26, 1979 and shall terminate upon the return to office of anyone of the above named officials.

Recommended by:

Staff Service Chief III

APPROVED:

Acting Assistant Secretary