



Republic of the Philippines  
Ministry of Natural Resources  
OFFICE OF THE MINISTER  
Diliman, Quezon City

April 20, 1979

SPECIAL ORDER  
NO. 83  
Series of 1979

SUBJECT: Attendance of MNR Employees to the  
3-Day Records Management Orientation-  
Workshop on April 24-26, 1979 at the  
MNR Canteen

Cognizant of the need to improve or correct the system of records operation existing in the various units and offices in the Ministry, a three-day orientation-workshop on records management has been scheduled on April 24-26, 1979.

The activity also aims to enable the participants to know, understand and develop the proper skills and attitudes in handling records, thus, facilitating the efficient and effective performance of the unit or office which they belong. The orientation-workshop shall be participated in by receiving, releasing and filing clerks.

Participants to the orientation-workshop are as follows:

I. OFFICE OF THE MINISTER:

- |                        |                      |
|------------------------|----------------------|
| 1. Luz Tariela         | 16. Merla Bagaan     |
| 2. Arminda Elarmo      | 17. Linda Ayalin     |
| 3. Consuelo Dizon      | 18. Luz Bernal       |
| 4. Tomas Acosta        | 19. Cecille Elum     |
| 5. Lolita Jasa         | 20. Nilda Castillo   |
| 6. Lydia Ermino        | 21. Edith Danao      |
| 7. Fidel Ceñidoza      | 22. Connie Reyes     |
| 8. Teodora Rodriguez   | 23. Cerial Capinig   |
| 9. Evangeline Dimailig | 24. Corazon Garcia   |
| 10. Rustico Fanoy      | 25. Pedro Narvadez   |
| 11. Norieta Lazaro     | 26. Madonna Lachica  |
| 12. Rhodora Gabriel    | 27. Delia Sto. Tomas |
| 13. Leonita Sibungan   | 28. Juanita Mose     |
| 14. Myrna Gumangan     | 29. Araceli Espino   |
| 15. Lerma Honrado      | 30. Migradel Ocampo  |

OFFICE OF THE MINISTER:

31. Vilma Lalunio
32. Clemencia Jarabe
33. Eleonor Agutaya
34. Lorna Plata
35. Tessie Rocillo
36. Lenor M. Toledano
37. Anastacio Garabiag, Jr.
38. Nenita Estanislao
49. Rosalinda R. Santiago
50. Diana Rose C. Gella

PACLAP:

1. Betty Lou Demetria
2. Marita Aureus

PFMA:

1. Yolanda Aquillon
2. Ester Singson

FIDC:

1. Lolita Ortega
2. Aleli Tan
3. Imelda Pochero

FIFPP:

1. Celia Tan

39. Joselito Fabros
40. Leopoldo Salazar
41. Edmundo Florendo
42. Nieves Racadio
43. Angelina Nitollano
44. Teresita Adriano
45. Domingo Palaganas
46. Ernie Burgos
47. Teresita Raqueño
48. Ma. Pilar Barrios

SMRB:

1. Corazon Bautista

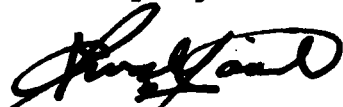
NRMC:

1. Simeona Comia
2. Virginia Bumanglag
3. Mercedes Kure
4. Norma Requimin
5. Jocelyn Dizon
6. Wilma Aranzaso

PCWID:

1. Herminigilda Axalan
2. Trifona Adeva

Your attendance in this activity is hereby enjoined.

  
ARNOLD B. CAOILI  
Acting Assistant Secretary