



Republic of the Philippines

MINISTRY OF  
NATURAL RESOURCES

May 26, 1981

SPECIAL ORDER  
NO. 134  
Series of 1981

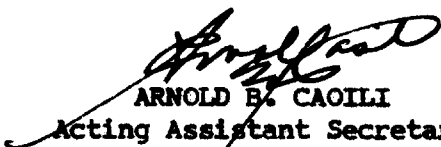
SUBJECT: Attendance to the NMYC-CSC  
Sponsored Skills Upgrading  
Courses for 1981


In the interest of the service and per letter of acceptance from the Civil Service Commission dated May 7, 1981, the following employees are hereby authorized to participate in the NMYC-CSC Skills Upgrading Courses to be held at the NMYC Training Center, Bicutan Exchange, Fort Bonifacio, Metro Manila on dates specified hereunder:

LEOPOLDO B. SALAZAR	-	Engine Overhauling 2nd Group July 6-15 (Daily)
CESAR R. ANDALES	-	Audio Visual Aids Production and Equipment Operation Maintenance 2nd Group June 6 - July 11 (Saturday Only)
BENITO C. SORIANO	-	- do -
PEDRO C. DELOS SANTOS	-	- do -

Under this Order, the attendance of the above <sup>mentioned</sup> employees to said skills upgrading courses shall be on official time and entitles them to collect transportation expenses and meal allowances and other incidental expenses for supplies/materials needed in connection with the workshop as certified by the Chief, Office of Manpower and Development, NMYC, chargeable against the appropriation of the Office of the Minister, subject to availability of funds and the usual accounting and auditing rules and regulations.

Further, they are required to submit a report to the Minister, Attention: Training and Coordination Section, this Ministry, within one month after completion of the course attended/participated.

  
ARNOLD B. CAOILI  
Acting Assistant Secretary  
for Personnel Management  
and Development

  
MPP/TC/LMB