



Republic of the Philippines

MINISTRY OF
NATURAL RESOURCES

July 23, 1981

SPECIAL ORDER

No. 214

SUBJECT : Authorization of Mrs. Aurora C. Arcilla to attend the NCI Computer Course from August 10 to November 6, 1981.

In the interest of the service, and in line with the manpower development component of the MNR Management Information Systems Development Program, Mrs. Aurora C. Arcilla, is hereby authorized to undergo training on the following computer courses conducted by the National Computer Institute at Camp Aguinaldo, Quezon City.

Courses

Duration:

Data Entry Operation Course(DEO)
Programming Fundamentals(PRG)

August 10-September 18, 1981
October 5-November 6, 1981

A seminar fee of P200.00 for DEO and P250.00 for PRG with a 30% discount for government nominees, and transportation expenses for the duration of the training shall be chargeable against the funds of the Ministry subject to the availability of funds and the usual accounting and auditing rules.

By Authority of the Minister:


J. ANTONIO AGUENZA
Acting Assistant Secretary