



Republic of the Philippines

MINISTRY OF
NATURAL RESOURCES

23 July 1981

SPECIAL ORDER

NO. 216

SUBJECT : Authorization of Miss Annie C. Alatiit
to Attend the NCI Computer Course from
August 3 to November 13, 1981

In the interest of the service, and in line with the manpower development component of the MNR Management Information Systems Development Program, Miss Annie C. Alatiit, MISD Technical Assistant, is hereby authorized to undergo training on the following computer courses conducted by the National Computer Institute at Camp Aguinaldo, Quezon City.

COURSE	DURATION	
EDP Fundamentals Course (EDP)	August 3 - 14, 1981	8-12 AM
Programming Fundamentals (PRG)	Aug. 24 - Sep. 25, 1981	8-12 AM
COBOL Programming (CBL)	Oct. 12 - Nov. 13, 1981	8-12 AM

Since seminar classes are held for only four hours a day, the trainee is expected to report to the office for work for the remaining time.

A seminar fee of ₱ 150 for EDP, ₱250 for PRG and ₱ 350 for CBL with a 30% discount for government nominees, and transportation expenses for the duration of the training shall be chargeable against the funds of the Ministry subject to the availability of funds and the usual accounting and auditing rules.

By Authority of the Ministry:


J. Antonio Aguenza
Assistant Secretary