



Republic of the Philippines
 Ministry of Natural Resources
 OFFICE OF THE MINISTER

16 October 1981

SPECIAL ORDER
 No. 302
 Series of 1981


SUBJECT: Authorizing Ms. Divina L. Red and Ms. Roscelle M. Gonzales to Attend Training at Computech and Computer Informations Systems Respectively.

In the interest of the service and in line with the Natural Resources Management Center's thrust on manpower development, the following Information Systems Management Division's personnel are hereby authorized to attend the following seminar/workshop:

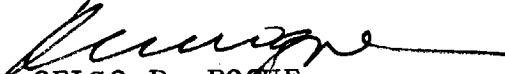
<u>NAME</u>	<u>Title of Seminar</u>	<u>Date</u>	<u>Conducted by</u>
1. Roscelle M. Gonzales	Data Encoding	Nov. 4-17, '81	Computech
2. Divina L. Red	Basic Computer Programming	Nov. 23 to Dec. 4 '81	Information Systems, Inc.

Ms. Roscelle M. Gonzales shall attend training in the morning (9:00-12:00) and shall report for duty in Natural Resources Management Center from 1:00 to 5:00 P.M.

Seminar fee of Seven Hundred Ninety Pesos (P790.00) for Ms. Divina L. Red and Three Hundred Twenty Pesos (P320.00) for Ms. Roscelle M. Gonzales shall be charged against Natural Resources Management Center subject to availability of funds and usual accounting and auditing procedures.


 TEODORO Q. PEÑA
 Minister

Recommending Approval:


 CELSO R. ROQUE
 Director-General

DILIMAN, QUEZON CITY