

29 October 1981

SPECIAL ORDER NO. 3/5 Series of 1981

SUBJECT :

Authorizing the attendance of Geroncia Balagtas and Sonia de los Santos of Internal Control Unit to Audit of Disbursement Training to be conducted by the Commission on Audit at Commonwealth Avenue, Quezon City

In the interest of the service and in response to the need of continually improving the working knowledge and skills of the employees assigned in the Internal Control Unit, Ms. Geroncia Balagtas and Sonia de los Santos are hereby authorized to attend the training to be conducted by the Commission on Audit on November 4-11, 1981 at Commonwealth Avenue, Quezon City.

The attendance of the above-named employees shall be on official time and as such are entitled to collect transportation expenses, per diems, seminar fee of \$350.00 each and other incidental expenses chargeable against the appropriation of the Ministry, subject to the existing accounting and auditing rules and regulations.

For the Minister:

ARNOLD B CAOIL Deputy Minister