17 December 1981

SPECIAL ORDER
No. 392
Series of 1981

SUBJECT: Sectoral Coordination and Supervision of

Ministry Functions

In order to provide efficient linkage between bureaus, attached agencies and the Office of the Minister, the following are hereby designated as sectoral coordinators in addition to their other duties.

Deputy Minister A.B. Caoili -

Forestry

Asst. Secretary A. Capay

- Mines

Asst. Secretary M.B. Cruz

- Lands

Asst. Secretary C.R. Roque

- Fisheries

The sectoral coordinators shall perform the following functions with the assistance of appropriate OMIN staff:

- a. provide liaison between their sectoral areas and the Office of the Minister
- b. coordinate with the Heads of each agencies/bureaus under their sectoral areas on matters affecting the Ministry as a whole
- c. monitor/evaluate the functions and programs including implementation, agencies/bureaus under their respective sectoral areas
- d. integrate all pertinent information/data about their respective sectoral areas for the Minister's reference
- e, preprocess all documents coming from the bureaus/ attached agencies under their respective sectoral areas that need Ministerial action.

This order takes effect immediately and shall be in force unless revoked in writing,

TEODORO Q. PEÑA

Minister