

April 8, 1981

SPECIAL ORDER NO. \$\int \beta \frac{\beta \perp}{2}\$

Series of 1981

SUBJECT:

Attendance of Mr. MANUEL VALENTON & Mesdames VIRGINIA CASTAÑEDA, GERONCIA BALAGTAS, & GUILLERMA ALCONIS to a One-Day Seminar on the Basic Requirements of Withholding and Remittance of Taxes to be held at the BIR Auditorium Bureau of Internal Revenue, Quezon City on April 23, 1981

In response to the invitation of the Acting Commissioner, BIR dated March 27, 1981 and in the interest of the service, Mr. Manuel Valenton and Ms. Virginia Castañeda, Geroncia Balagtas and Guillerma Alconis are hereby authorized to attend the abovementioned seminar on April 23, 1981.

Attendance of above-mentioned employees shall be on official time and as such they are entitled to collect transportation expenses and other incidental expenses incurred thereto subject to availability of funds and to usual accounting rules and regulations.

FOR THE MINISTER:

Acting Assistant Secretary for Personnel Management and Development

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