May 28, 1982

SPECIAL ORDER NO. 243 Series of 1982

SUBJECT:

Authorizing the attendance of Mr. Flutarco N. Gozar to the seminar-workshop on records management from June 10-16, 1982 at the Philippine Heart Center, East Avenue, Diliman, Quezon City.

In the interest of the service and pursuant to the invitation of the OIC, Records Management and Archieves Office, Mr. Flutarco N. Gozar of the Records and Documents Section, is hereby authorized to attend the Seminar Workshop on Records Management from June 10-16, 1982 at the Philippine Heart Center for Asia Bldg. East Avenue, Diliman Quezon City.

Under this order his attendance in the above-mentioned seminar shall be on official time. He is entitled to collect transportation expenses and allowances including the seminar fee of \$\op\$500.00 chargeable against the office of the Minister subject to the availability of funds and the usual accounting and auditing rules and regulations.

This order shall take effect only for the duration of the seminar mentioned.

JEP LA PRINC