



Republic of the Philippines

MINISTRY OF
NATURAL RESOURCES

June 24, 1982

SPECIAL ORDER
No. 306
Series of 1982

SUBJECT: Designation of Mr. NESTOR R. JANDULONG
as Liaison Officer of the Personnel
Division.

In the interest of the service and in view of the activities in the Personnel Division, which necessitates coordination to and from different government offices/agencies, Mr. Nestor R. Jandulong, Personnel Aide, is hereby designated as Liaison Officer, vice Miss NORA JAYME.

Mr. Jandulong shall assist the officials of the Civil Service Commission in-charge of processing appointments from this Office, make an intensive follow-up of official papers and submit a weekly report to the undersigned and other officials concerned on the status of appointments, contracts, and other related documents.

In carrying out his liaison work however, he is authorized to claim reasonable transportation expenses incurred while performing his official functions and duties outside his official place of assignment, subject to auditing rules and regulations and the availability of funds.

This order shall take effect immediately and all other orders and/or memoranda inconsistent herewith are hereby revoked.

By Authority of the Minister:


ARNOLD B. CAOILI
Deputy Minister