



Republic of the Philippines
Ministry of Natural Resources
OFFICE OF THE MINISTER

2/12/82

January 25, 1982

SPECIAL ORDER
NO. 7
Series of 1982

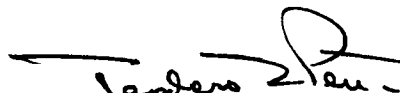
SUBJECT: Authorizing the Assistant Secretary (For Financial Matters) or the Acting Chief, Administrative Service to sign bill and lading and/or letter order for duly authorized official travel tickets for domestic flights; prescribing the signatories and other requirements in the letter order.

1. In the interest of the service, to expedite official travels and to safeguard the use of plane tickets, the Assistant Secretary (for Financial Matters) and/or the Acting Chief, Administrative Service, are hereby authorized to sign for the Ministry, bills of lading for Ministry cargoes destined to any part of the Philippines or to any foreign country; and transportation letter orders for emergency plane tickets for officially authorized travels.

2. The letter order shall contain the following:

- a) Name and address of airline (PAL);
- b) Name to whom ticket will be issued;
- c) Route;
- d) Date of departure and return flight;
- e) Approving official;
- f) ROA and Funds available signatories duly stamped;
- g) Name of the MNR employee authorized to receive the plane tickets; and
- h) Account number and MNR phone number.

3. This Order takes effect immediately. All other authorizations previously issued which are in conflict with this order are hereby revoked.


TEODORO Q. PEÑA
Minister