March 8, 1982

Special Order No. Series of /1982

SUBJECT: Authorizing Messrs. Pedro delos Santos, Henry Obar and Benito Soriano to reimburse/claim transportation expenses while on official business to do photo coverage work and delivery of photo and press releases to different daily newspapers.

In the interest of the service and in view of the nature of their work in the Information Division which requires photo coverage work and delivery of photo and press releases, Messrs. Pedro delos Santos, Henry Obar and Benito Soriano are hereby authorized to claim reasonable transportation expenses while performing their official functions and duties within Metro Manila.

As such, they are required to present proper itinerary of travel duly attested by their section chief and also certificate of appearance properly signed by the official with whom they have transacted business.

These reimbursements are however, subject to the availability of funds and the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing.

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