February 15, 1982

SPECIAL ORDER NO. 95 Series of 1982

SUBJECT: Authorizing Mr. ORLANDO L. ORTIZ, Motorpool Dispatcher, MPS, GSD, to Reimburse/Claim Transportation Expenses while on Official Business Regarding Loan Vehicles to MIR and MNR Vehicles in Other Offices.

In the interest of the service and in view of the nature of your work in the Motorpool Section, GSD, Administrative Service which requires proper representation to Offices concern regarding Loan Vehicles to MRR and MRR vehicles in other Offices, Mr. Orlando L. Ortiz is hereby authorized to claim reasonable transportation expenses while performing official function and duties outside his place of assignment.

This reimbursements are however, subject to the availability of funds and the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing.

RECOMMENDING APPROVAL:

MARJANDRO G. RODRIGHTA Thief, Administrative Service

DILIMAN, QUEZON CITY, METRO MANILA