

Republic of the Philip Mes Ministry of Natural Resources OFFICE OF THE MINISTER Diliman, Quezon City

January 3, 1983

Special Order
Series of /

SUBJECT:

Authorizing Mrs. Merly R. Arzaga, Training Specialist, to act as Resource Speaker in the Skills Training Seminar for Cashiers and Administrative Officers in the Ministry of Trade and Industry

In response to the invitation letter of the Ministry of Trade and Industry requesting Mrs. Merly k. Arzaga to be the Resource Speaker in the Skills Training Seminar for Cashier and Administrative Officers on Leadership Training and the New Performance Appraisal System scheduled on Jan. 4 and 5, 1983 respectively, we are hereby authorizing her attendance to said Training program. As such the attendance of Ms. Arzaga shall be on official time and she shall be temporarily relieved of her duties.

This order shall take effect January 4-5, 1983.

ANTONIO Y. CAPAY Assistant Secretary

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