



Republic of the Philippines
Ministry of Natural Resources
OFFICE OF THE MINISTER

23 March 1983

SPECIAL ORDER

No. 122
Series of 1983

SUBJECT : Authorizing Mesdames Myrna D. Gumangan, Lerma Honrado of Planning Service and Mr. Rolando Pangalangan of Office of the Deputy Minister to attend the seminar workshop on Records Management and 201 File

In the interest of the service and to improve the systems of records operation and to know, understand and develop the proper skills and attitudes in handling records, the above-mentioned personnel are hereby authorized to attend the seminar workshop on Records Management and 201 File which will be held on April 9 and 16, 1983 at the Manila Peninsula Hotel. This seminar-workshop will be conducted in cooperation with the Institute of Personnel Management Association of the Philippines (PMAP).

The above personnel are further authorized to claim actual transportation expenses and registration fee of ₱950.00 each chargeable against OMIN Funds, subject to the availability of funds and the usual accounting and auditing regulations.

By Authority of the Minister:


ARNOLD B. CAOLI
Deputy Minister