

Republic of the Philippines Ministry of Natural Resources OFFICE OF THE MINISTER Diliman, Quezon City

MNR SPECIAL ORDER)
NO. /85
Series of 1983

MAY 1 1 1983

SUBJECT:

Creation of Working Committees to prepare for the Natural Resources Consciousness Week Celebration to be held on 17-23 May 1983.

- In view of the Natural Resources Consciousness Week Celebration to be held on 17-23 May 1983 and in order that same be successfully carried out, the following committees are hereby formed and the members thereof designated:
 - a. Executive Committee

Chairman - Dir. Edmundo V. Cortes

Members - Asst. Sec. Antonio Y. Capay
Asst. Sec. Moreno B. Cruz
Dir. Felix R. Gonzalez
Dir. Juanito Fernandez
Dir. Ramon Casanova

b. Coordinating Committee

Rogelio Baggayan - BFD Joemari Gerochi - BFAR Felix Maguinto - BL Sisenando Samaniego - BMG Pedro Pangilinan - OMIN Sonia Camarillo - PCWID Dulce Cacha - NRMC Dorothy Tadeo - FIDC Aquilino Alvarez, Jr. - PFDA Annie Melgar - MRDB

c. Program, Finance and Invitation Committee:

Chairman - Rogelio Baggayan, BFD

Members - Joemari Gerochi, BFAR
Alicia Dayrit, BL
Rogelio Gaddi, BL
Catalino Alconif, OMIN
Annie Melgar, MRDB
Concepcion Ocampo, MRDB

d. Exhibits and Physical Arrangement Committee:

Chairman Members

- Vicente Magno, BFD
- Amando Salamatin, BFD
 Amador Evangelista, BFD
 Justo Montemayor, BFAR
 Ramon Espeleta, BL
 Alfonso Carpio, BC
 Nelia Rogero, BMG
 Benjamin Agua, OMIN
- e. Media Coverage Committee:

Chairman Members

- Lilybeth Natividad
- Polly Pascual, BFAR
 Benjamin Gonzales, BMG
 Amando Dayrit, OMIN
 Aquilino Alvarez, Jr., PFDA
- f. Awards Committee:

Chairman Members

- Asst. Sec. Moreno Cruz, OMIN
- Iluminada Mendoza, BFD Joemari Gerochi, BFAR Pol Alapan, BFAR Rogelio Gaddi, BL Minda Piol, BMG Rafael Camat, NRMC
- g. Food, Cocktails and Entertainment Committee:

Chairman Members

- Joemari Gerochi, BFAR
- Pol Alapan, BFAR
 Antero Felipe, BFD
 Erlinda Meram, BFD
 Sofia Neri, BL
 Rosario Labaro, OMIN
- 2. The Working Committees shall carry out the following activities:
 - a. The Executive Committee shall supervise the overall planning and execution of all the activities for the celebration.
 - b. The Coordinating Committee shall oversee and coordinate all activities assigned to the different committees.

- c. The Program, Finance and Invitation Committee shall:
 - Prepare the program of activities for the approval of the Minister of Natural Resources;
 - 2) Facilitate the release of the budgetary requirement of the affair;
 - 3) Prepare the list of guests and invitation letters;
 - 4) Print and deliver the program; and
 - 5) Provide reception services.
- d. The Exhibits and Physical Arrangement Committee shall:
 - 1) Coordinate the venue reservation;
 - 2) Prepare the streamers, nameplates and stage layout for the program;
 - 3) Prepare and transport the exhibit materials; and
 - Provide security for the affair.
- e. The Media Coverage Committee shall coordinate for the media coverage and publicity of the affair.
- f. The Awards Committee shall prepare the guidelines/ criteria and awarding procedures for the Likas-Yaman Awards.
- 3. The Working Committee Chairmen are authorized to seek the assistance of MNR officials and employees who are likewise directed to extend all necessary assistance, support and cooperation as may be required.
- 4. This Order shall take effect immediately.

ARNOLD B. CAOILI Deputy Minister