Republic of the Philippines

MINISTRY OF NATURAL RESOURCES

VISAYAS AVENUE, DILIMAN, QUEZON CITY

16, August 1983

SPECIAL ORDER
No. 388
Series of 1983

SUBJECT: Authorizing Mesdames Francisca N. Dayrit and Linda Sd. Papa, to attend seminars at Institute of Advanced Computer Technology (I/ACT).

In the interest of the service and in order to bring EDP managers into contact with operation, cost analysis control and use of cost data in a full MIS for Data Processing Operations, the following are hereby authorized to attend seminars at I/ACT:

NAME	POSITION	SEMINAR
1. Mrs. Francisca N. Dayrit	Officer-In-Charge, ISMD	Estimating & Managing EDP Costs
DATE	**TIME**	**FEE**
Aug. 29-30, 1983	8:00 - 5:00 P. M.	₱2,800.00
2. Mrs. Linda Sd. Papa	Supervising EDP Systems Analyst	Computer Operations Management
Aug. 24-26, 1983	8:00 - 5:00 P. M.	3,800.00

Seminar fees and other incidental expenses to be incurred are chargeable against NRMC funds subject to usual accounting and auditing procedure.

Teodoro Q. Peña

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Minister