15 December 1983

Special Order No. 658 Series of 1983

> SUBJECT: CREATION OF BAC SUBCOMMITTEE FOR JANITORIAL/ SECURITY SERVICES FOR CY 1984

In the interest of the service and pursuant to our invitation to bid for janitorial and security services for CY 1984 the Sub-Committee for Janitorial/Security Services is hereby created composed of the following:

1. Lt Col. Dante B. Bernarte - Chairman

2. Mr. Rogelio Daquer - Vice Chairman

3. Atty. Wilfredo Saraos - Member

4. Ms Victoria Atencio - Member

5. Mr. Manuel Balangue - Member

6. Ms Dorothy Caluya - Secretary/Recorder

The Subcommittee shall be charged with the following functions:

- a) Conducting background investigation of the three most qualified bidders as recommended by the Committee on Logistics Management.
- b) Visually inspecting the offices, equipment and paraphernalia of qualified bidders to determine the most competent to provide the best service required for the Ministry.
- c) Reporting their findings to the BAC and recommending the best choice for the Ministry not later than 31 January 1984.

In the pursuit of these functions, the members of the subcommittee are hereby authorized to claim/collect reasonable transportation expenses subject to the existing accounting and auditing rules and regulation.

This order takes effect and ceases automatically upon accomplishment of the mission.

MORENO B. CRUZ Chairman, Bids & Awards Committee