

Republic of the Philippines

**MINISTRY OF
NATURAL RESOURCES**

December 27, 1983

MNR SPECIAL ORDER)
No. 681 :
Series of 1983

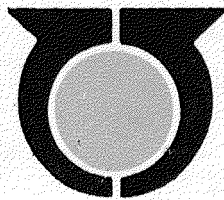
SUBJECT : Designation of Engineer Carlito
R. Rufo as Natural Resources District
Executive Officer at NRD-IV-26 Roxas,
Palawan.

In the interest of the service, and in pursuant to the provisions of Presidential Decree No. 461, Section 172 of Presidential Decree No. 1587 and Administrative Order No. 52, s. 1982, Mr. Carlito R. Rufo is hereby designated as Natural Resources District Executive Officer of NRD-IV-26 with office located at Roxas, Palawan, in concurrent and in addition to his duties as Executive Assistant to the Minister.

As Natural Resources District Executive Officer, Mr. Rufo shall perform the following functions:

1. To facilitate, coordinate and monitor the integration of the country's natural resources involving all Bureaus and other related agencies under MNR, covering the towns of San Vicente and Roxas, Palawan.
2. To coordinate/monitor and implement plans, programs, projects and other activities within the district area involving all Bureaus and attached agencies under MNR.
3. To conduct personnel performance evaluation in relation to the objectives of integration.
4. To set-up and maintain an office in any of the bureaus that may well fit in the fulfillment of his work.
5. To coordinate with local municipal/other government officials concerned in the drive of information dissemination, natural resources conservation/protection, and other development activities.
6. To call the assistance of any official/employee of the bureaus/other attached agencies concerned to assist in the carrying out of his functions/purposes or instructions of the Minister.
7. To perform such other functions as may be assigned by the Minister of Natural Resources from time to time or as the need may arise.

T. Rufo

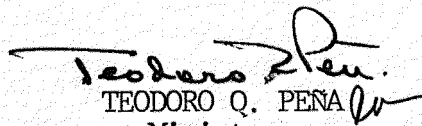


Republic of the Philippines

**MINISTRY OF
NATURAL RESOURCES**

As an incentive to his field services, he shall be entitled to collect a monthly allowance of One Thousand Pesos (₱1,000.00) during such detailment, chargeable against the funds of the Ministry, subject to availability of funds and in accordance with accounting and auditing regulations.

This order takes effect on January 1, 1984, amends/revokes/cancels any existing memorandum/order inconsistent herewith and shall remain full force and effect until revoked by the undersigned in writing.


TEODORO Q. PEÑA
Minister