

MINISTRY OF
NATURAL RESOURCES

Personnel (SDO-Prop.)
Anota, D.G.

SPECIAL ORDER
No. 69
Series of 1983

MAR 1 1983

SUBJECT: Designation of Clerk I Danilo Anota as Special Disbursing Officer for Upland Stabilization Program of the Palawan Integrated Area Development Project - BFD Component in Palawan

1. In the interest of the service, Mr. Danilo Anota, Clerk I of the BFD Regional Office, R-4, Quezon City is hereby designated as Special Disbursing Officer for Upland Stabilization Program of the Palawan Integrated Area Development Project in addition to his present duties without additional compensation and authorized to hold cash advance in the amount of TWO HUNDRED THOUSAND PESOS (P200,000.00) only, chargeable against the fund of the Upland Stabilization Project.

2. He shall report directly to District Forester Teodulo J. Ragudo, Assistant Project Manager for Upland Stabilization Program and Land Classification, Puerto Princesa City and shall perform the duties and functions of his new assignment. When acting in such capacity, he shall sign all official papers as follows:

DANILO G. ANOTA
Sp. Disbursing Officer for Upland Stabilization
Program, PIADP - BFD Component

3. He shall assist the Assistant Project Manager and USP Project Officer in all financial matters involving follow-ups and disbursement of appropriate funds allotted periodically to the project. Comprehensive financial status appertaining thereto shall be submitted to this Office thru channel as a basis for the granting of subsequent allotment.

4. He shall assume the duties and responsibilities of his new designation and shall be in full-detailed with the Palawan Integrated Area Development Project whose Field Office is at Puerto Princesa City.

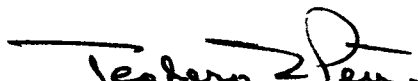
5. He shall inform this Office thru channel of his compliance herewith for information and record purposes.

6. This Order shall not entitle him to preferential right to promotion.

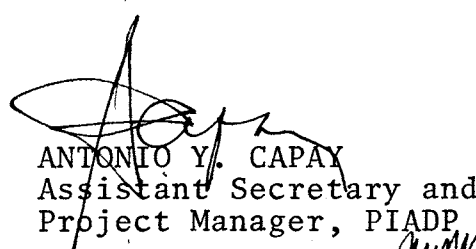
7.. All expenses incurred by the subject is chargeable to PIADP-Upland funds subject to availability of funds and the usual accounting and auditing requirements.

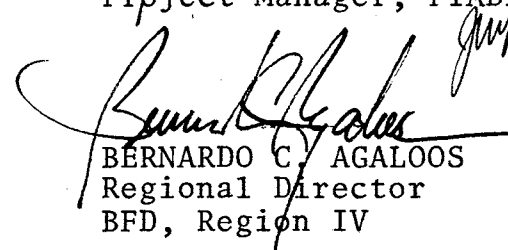
8. Such Special Disbursing Officer he shall be guided by the existing Accounting and Auditing rules and regulations regarding the handling of government funds which was entrusted to him by virtue of this order and shall be immediately liquidated when no longer needed.

9. This Order shall take effect immediately and cancels/supersedes all previous orders, memoranda and/or letters inconsistent herewith.


TEODORO Q. PEÑA
Minister

Recommending Approval:


ANTONIO Y. CAPAY
Assistant Secretary and
Project Manager, PIADP


BERNARDO C. AGALOOS
Regional Director
BFD, Region IV