

Republic of the Philippines **Ministry of Natural Resources** OFFICE OF THE MINISTER Diliman, Quezon City

March 30, 1984

SPECIAL ORDER

SUBJECT: Designating Ms. VIRGINIA T. PINDOY, Chief Training Officer, as the official representative of MNR to the Council on Training and Development (CTD), of the Civil Service Commission.

In the interest of the service and in response to the letter dated March 26, 1984 from Chairman Albina Manalo-Dans, Civil Service Commission, Miss Virginia T. Pindoy, Chief Training Officer, is hereby authorized to represent this Ministry in its general meeting on April 3, 1984 at 1:00 -5:00 PM at the CSC Bldg., Function Room, Constitution Hills, Quezon City and in all vital activities and/or projects to be undertaken by the Council on Training and Development in connection herewith.

As such, Miss Pindoy shall submit periodic reports on her participation/involvement to the Office of the Assistant Secretary for Administration and Finance thru the Acting Chief, Administrative Service, Attention: The Chief, Personnel Division, MNR. All expenses including transportation and as may be necessary to carry out the projects and objectives of the Council, insofar as MNR's involvement is concerned, shall be chargeable against the appropriation of this Ministry, subject to availability of funds and the usual accounting and auditing regulations.

This Order takes effect immediately and shall remain in force until revoked in writing.