

Republic of the Philippines  
*Ministry of Natural Resources*  
OFFICE OF THE MINISTER

SPECIAL ORDER )  
No. 299 :  
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JUN 20 1984

SUBJECT: Creation of a Technical Coordinating Committee (TCC) Secretariat for the MNR-Rainfed Resources Development Project (RRDP)

1) In the interest of service and to effectively implement the Rainfed Resources Development Project (RRDP) in the Ministry of Natural Resources, a Technical Coordinating Committee (TCC) Secretariat is hereby organized, to be composed of the following members from the Task Forces Secretariat under the RRDP:

- I. Policy Analysis
  1. Jose Regunay
- II. Fish Stock Assessment
  1. Jessica C. Muñoz
  2. Salud Ganaden
- III. Forestry Research
  1. Eloida Racelis
  2. Manolito Sy
- IV. Fishery Research
  1. Filomena Gante
  2. Ma. Eloisa de Guzman
- V. Resource Institution Development
  1. Wilhelmina Capistrano
  2. Robert Jara

VI. Agroforestation Pilots

1. Buenaventura L. Dolom
2. Hector Magsambol

VII. Program Support

1. Paula de los Reyes
2. Vilma H. Recuenco

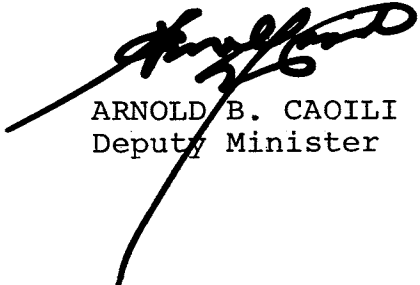
2) The TCC Secretariat shall perform the following functions:

- a. Prepare annual budget requirements of the Rainfed Resources Development Project in coordination with the various Task Forces;
- b. Submit disbursement reports to the Technical Coordinating Committee;
- c. Prepare quarterly and annual status report of the RRDP;
- d. Prepare the necessary documents for the TCC meeting;
- e. Monitor the on-going activities of the different project components under the RRDP;
- f. Advise and recommend to the TCC, changes and/or improvements on specific project plans as the need arises in the process of implementation;
- g. Provide staff support in the evaluation by the TCC of on-going activities of the Task Forces;
- h. Coordinate with other agencies involved in the implementation of the RRDP;
- i. Recommend measures to the TCC for the effective implementation of the RRDP;
- j. Perform other functions as may be directed by the Chairman of the MNR-Technical Coordinating Committee of the RRDP.

3) The members of the TCC Secretariat shall be entitled to claim honoraria not to exceed P800.00 per month. Other expenses that may be incurred in the performance of their duties shall include traveling expenses, expenditures during meetings and workshops and such other expenses necessary for the implementation of the project. All the aforementioned expenses shall be chargeable against the Rainfed Resources Development Project funds, subject to the usual accounting and auditing procedures.

4) The functions and existence of the TCC Secretariat shall be co-terminus with the entire duration of the project. However, the Secretariat may be abolished anytime, depending upon the recommendation of the Director of Foreign Assisted Projects Management Office to the Minister.

5) The effectivity of this Order shall be retroactive to January 01, 1984.



ARNOLD B. CAOILI  
Deputy Minister