



Republic of the Philippines
Ministry of Natural Resources
OFFICE OF THE MINISTER
Diliman, Quezon City

MNR SPECIAL ORDER)
NO. 135 :
Series of 1985)

JUN 11 1985

SUBJECT: Re-assigning and designating
Forestry Supervisor II GEORGE
T. BATOON as Forestry Coor-
ordinator of the Integrated
Forest Management Project
for PICOP

1. In line with the forest conservation and sustained yield management program of the government and in the various forestry activities inside the forest concessions of the Paper Industries Corporation of the Philippines (PICOP) for better management and development of its forest resources through the Integrated Forest Management Project (IFMP) for PICOP, Forestry Supervisor II GEORGE T. BATOON is hereby designated as Forestry Coordinator of the Project with duties and responsibilities equivalent to a BFD Assistant Regional Director and with place of assignment at Bislig, Surigao del Sur.

2. Upon receipt of this Order, he shall clear himself of all work, property, money and other responsibilities/accountabilities from his present place of assignment and report immediately to his new assignment at Bislig, Surigao del Sur.

3. He shall, within one (1) month thereof, organize the IFMP Coordinating Team taking into consideration the selection criteria provided for the purpose and to submit his report and recommendations thereon for further subsequent action of this Office.

4. He shall discharge, in consonance with this Order the functions and responsibilities on a full time basis as Forestry Coordinator of the project and shall sign all correspondence as follows:

"GEORGE T. BATOON
Project Forestry Coordinator"

5. To provide immediate and prompt service delivery to the concerned licensee, he shall be authorized to perform, but not limited to, the following additional technical and administrative functions:

- 5.1 Approval of operation/logging plan, TSI plan, including amendments thereof and other developmental plans whose approval is delegated to the Regional Director or the District Forester.
- 5.2 Approval of business, reforestation, forest protection and forest occupancy management plans.
- 5.3 Recommend to the Director the approval of 7-year reforestation plan, and other development plans the approval of which is still within the authority of the Director.
- 5.4 Approval of the licensee's renewal for Certificate of Registration as log, commercial poles and piles and lumber dealership, whenever applicable.
- 5.5 Issue/approve Certificate of Timber Origin (CTO), Certificate of Lumber Origin (CLO), Certificate of Inspection (CI), and other forest products Commodity Clearances (CC).
- 5.6 Assign and supervise timber inspectors under his administrative jurisdiction.
- 5.7 Issue/approve forestry permits the issuance/approval of which is delegated to the Regional Director or the District Forester.
- 5.8 He shall approve:
 - 5.81 Leave of absence with or without commutation and leave without pay for a period not exceeding 60 days of personnel working in the project on a full time basis.
 - 5.82 Travel Order and itinerary of travel not exceeding one (1) month.
 - 5.83 The expenses of all personnel working within the project.



- 5.9 Investigate complaints against any personnel within the project and submission of the corresponding report to the Director thru the Regional Director concerned. However, if such complaint involves the Project Coordinator, the investigation shall be conducted by either or both the Regional Directors, as the case may be.
- 5.10 Recommend to the Director the replacement of, or institution of disciplinary action against, any erring member of the team.
- 5.11 Perform such other delegated functions as are appearing in Annex "A" which forms part hereof.

6. He shall be entitled to all traveling expenses and other emoluments including honoraria as may be allowed by and subject to the existing accounting and auditing rules and regulations.

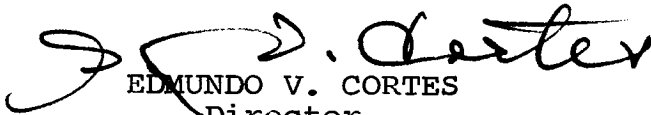
7. All expenses incurred by him from Cagayan de Oro City (Region X) to his place of assignment including those he may incur in connection with his work until such time a separate fund shall be provided for the project shall be charged against the regional allotment of Region X.

8. He shall, in pursuance of this Order, submit to the Director the required monthly report of activities and performance undertaken concomitant herewith, furnishing copies thereof to the Regional Directors of Region X and XI.

9. This Order shall take effect immediately.


RODOLFO P. DEL ROSARIO
Minister

RECOMMENDING APPROVAL:


EDMUNDO V. CORTES
Director
Bureau of Forest Development