

Republic of the Philippines Ministry of Natural Resources OFFICE OF THE MINISTER Dilliman, Quezon City

19 September 1985

SPECIAL ORDER NO. <u>All</u> Series of 1985

SUBJECT:

Designating Ms. LEONITA R. SIBUNGA.

Training Officer. as Alternate Representative of this Ministry to the Council on

Training and Development (CTD) of the

Civil Service Commission.

In the interest of the service, Ms. Leonita R. Sibunga, Training Officer, is hereby designated as alternate representative of MNR to the Council on Training and Development (CTD) of the Civil Service Commission and authorized to attend the lecture to be held at the Function Room, CSC on 25 September 1985, 1:30-5:00 p.m. per letter invitation from said Commission dated 10 September 1985 (see attached).

Under this Order, Ms. Sibunga is authorized to represent this Ministry on meetings and other vital activities to be undertaken by the Council, as may be directed by the Asst. Secretary on Personnel Management and Development, and shall submit report on her participation to same.

While performing her duties/responsibilities as such, Ms. Sibunga is entitled to claim transportation expenses and other necessary expenses that may be incurred, chargeable against the Ministry's funds, subject to usual accounting and audit.

This Order takes effect immediately and remains in force until revoked in writing.

VALENTIN G. BERMETO, JR.
Assistant Secretary for
Personnel Mgt. & Development