

MINISTRY OF  
NATURAL RESOURCES

07 October 1985

SPECIAL ORDER  
NO. 239  
Series of 1985


SUBJECT: Attendance of Ms. LEONITA R. SIBUNGA,  
Training Officer to the Training Evaluators  
Course on October 21-29 and November 4-29,  
1985 at the OTPD Conference Room, Civil  
Service Commission

In the interest of the service and to bring about more effective and fecund training programs in the Ministry through a systematic and comprehensive training program evaluation, Ms. Leonita R. Sibunga, Training Officer is hereby authorized to attend the 27-day non-residential Training Evaluators Course on October 21-29 and November 4-29, 1985 at the OTPD Conference Room, 4th Floor of the CSC Building, National Government Center, Diliman, Quezon City.

As such, Ms. Sibunga's attendance to said course shall be on official time. She shall be entitled to claim P1,500 in payment for her training fee, transportation and incidental expenses and other allowable expenses that may be incurred while on training, chargeable to the funds of this Office, subject to the usual accounting and audit.

Furthermore, Ms. Sibunga is requested to submit a report on her participation, to the undersigned two weeks after completion of said program.

This Order shall take effect immediately and remain in force only for the duration of the course.

  
VALENTIN G. BERATEJO, JR.  
Assistant Secretary for  
Personnel Mgt. & Development

DILIMAN, QUEZON CITY, METRO MANILA

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