



Republic of the Philippines  
Ministry of Natural Resources  
RAINFED RESOURCES DEVELOPMENT PROJECT

October 21, 1985

SPECIAL ORDER  
No. 258  
Series of 1985

SUBJECT: Detail of Ms. Leticia Javier to the Office of  
Mr. Alex Raoul Villano-RRDP Project Director

In the interest of the service of Ms. Leticia Javier, Senior Janitress, General Services, is hereby detailed to the Office of Mr. Alex Raoul Villano effective October 1, 1985.

In view of this, she is hereby authorized to render overtime services during regular days, Saturdays and Holidays. This authority is effective from October 1 to December 31, 1985. As such she is entitled to claim meal and transportation expenses chargeable against RRDP funds for actual overtime services rendered subject to availability of funds and the usual accounting and auditing regulations.

It is, however, understood that actual overtime being claimed will be counter-checked with the records of the Security Guard on duty.

  
ARNOLD B. CAOILI  
Deputy Minister