



Republic of the Philippines
Ministry of Natural Resources
OFFICE OF THE MINISTER

March 1, 1985

SPECIAL ORDER
NO. 56
Series of 1985

SUBJECT: Authorizing Participation of
Ms. MARY A. ANONUEVO to the 24th
Regional Seminar-Workshop on Basic
Course on Records Management on
April 15-19, 1985 at the Social
Hall - Bureau of Customs, Manila.

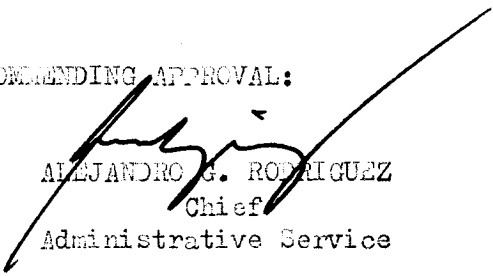
In the interest of the service and to provide for a continuing development program for records officers leading towards an effective and economical records management, Ms. Mary A. Anonuevo is hereby authorized to participate in the above-mentioned seminar-workshop on April 15-19, 1985.

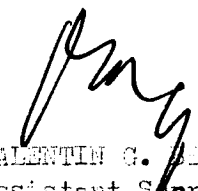
Her attendance shall be on official time and as such is entitled to claim for a seminar fee of P500.00; reasonable traveling and incidental expenses chargeable against the OMIN appropriations subject to the availability of funds and the usual accounting and auditing rules and regulations.

Also under this Order, Ms. Mary A. Anonuevo shall submit a summary report of the seminar-workshop within two weeks after completion thereof.

This Order takes effect only for the duration of the said seminar.

RECOMMENDING APPROVAL:


ALEJANDRO G. RODRIGUEZ
Chief
Administrative Service


VALENTIN G. PERMEJO, JR.
Assistant Secretary for
Personnel Management & Development

DILIMAN, QUEZON CITY, METRO MANILA

VAB ~~444~~ 434 3/8