March 18, 1985

SPECIAL ORDER No. <u>7/</u> Series of 1985

SUBJECT: Granting Transportation Allowance to Official Canvassers of the Ministry of Natural Resources.

In the interest of the service and in order to facilitate the conduct of canvassing of prices for office supplies, materilas and equipment, a reasonable transportation allowance is hereby granted to the official canvassers as stated in Special Order No. 46, Series of 1985, subject to the following conditions:

- 1. That the collection of transportation allowance shall be effective only within Metro Manila;
- 2. That the means of transportation to be used shall be limited to all kinds of buses, jeepney and tricycles; and
- 3. That the personnel involved shall liquidate/reimburse all transportation expenses incurred at most within one month from the actual date of canvass conducted.

This Special Order takes effect immediately, subject to the availability of funds, chargeable against their respective Division/Service and the usual accounting and auditing rules and regulations.

VALENTIN G./BERMEJO, JR.

Assistant Secretary for Personnel Management and Development